

Goals and Objectives...

Increase and maintain membership

- Provide a mentor for new KSDE office professionals
- Recognize the dedication of members
- Utilize the expertise and professional experiences of members

Provide networking opportunities

- Conduct monthly association meetings
- Sponsor association fund-raising activities

Promote professional development opportunities

- Encourage attendance and participation in local, state, national and central area meetings
- Enhance leadership skills by serving as officers and committee chairperson
- Sponsor quarterly professional learning opportunities for agency office professionals

Encourage service and recognition to the agency and the community

- Sponsor annual student scholarship
- Provide professional learning scholarships for agency office professionals
- Sponsor community service projects
- Participate in National Educational Bosses Week
- Participate in National Administrative Professionals Day

Annual membership dues are \$5.00 to be paid by September 1.

KSDE-AEOP Officers

President

Juanita Anderson

President-Elect

Pat Bone

Treasurer

Charlotte Zeller

Secretary

Gwen Kramer

Immediate Past President

Theresa Cote

Members

Juanita Anderson

Kelli Byrne

Victoria Hart

Tamala Miller

Charlotte Zeller

Pat Bone

Theresa Cote

Gwen Kramer

Linda Wallis

Jan Williams

Associate Members

Dee Lewis

Nancy Lister

Donna Matthis

Sherry Webb

Standing Committees

Professional Learning Scholarship

Student Scholarship



Calendar of Events

2015-2016

Hotdog Luncheon

July 14, 2015 Room 254

NAEOP Annual Conference

Buffalo New York

July 22-26, 2015

www.naeop.org

Ice Cream Social

September 15, 2015 Room 254

KAEOP Fall Conference

October 8-10, 2015

NAEOP Career Awareness Week

October 13-17, 2015

AEOP Holiday Luncheon

December 16, 2015 Room 509

Central Area Professional

Development Day

April 22-23, 2016 TBD

Administrative Professionals Day

April 27, 2016 TBD

NAEOP Educational Bosses Week

Recognition

May 18, 2016

Membership Application

Name: _____ Position: _____
Employer: _____
Address: _____ City, State, Zip _____
Phone: (work) _____ (cell) _____ Email: _____

Membership Type: Active \$5.00 _____ Associate \$5.00 _____

Membership Year: July 1, 20__ to June 30, 20__.
Please return along with your membership dues to:

Charlotte Zeller, CEOE
KSDE
900 S.W. Jackson Street
Topeka, KS 66612

Join us as we plan for
professional learning
opportunities for educational office
professionals.

The Kansas State Department of Education, Association of Educational Office Professionals was founded in the early 1960's.

The KSDE Association is affiliated with the Kansas Association of Educational Office Professionals (KAEOP) and the National Association of Educational Office Professionals (NAEOP).

The Association meets on the third Wednesday of each month from 1:30-2:30 pm.

Active membership is open to all office personnel employed in the Kansas State Department of Education or in any educational system or organization related to education.

Associate membership is open to anyone not eligible for active membership. Associate members have all rights and privileges of active members except those of voting or holding office.

Mission Statement...

The mission of the Association shall be to promote the professional growth of its members through information, recognition, service and fellowship.

Fly Above the Rest
and Embrace Change.



Look forward to the changes in life because if nothing ever changed, there would be no butterflies.

KSDE AEOP

2015-2016

Kansas State Department of Education
Association of Educational Office
Professionals:
<https://www.ksde.org/Default.aspx?tabid=4704>