

Membership Application

Name: _____ Position: _____
Employer: _____
Address: _____ City, State, Zip _____
Phone: (work) _____ (cell) _____ Email: _____

Membership Type: Active \$5.00 _____ Associate \$5.00 _____

Membership Year: July 1, 20__ to June 30, 20__
Please return along with your membership dues to:

Tamla Miller, CEOE
KSDE
900 S.W. Jackson Street
Topeka, KS 66612

Join us as we plan for
professional learning
opportunities for educational
office professionals.

The Kansas State Department of Education, Association of Educational Office Professionals was founded in the early 1960's.

The KSDE Association is affiliated with the Kansas Association of Educational Office Professionals (KAEOP) and the National Association of Educational Office Professionals (NAEOP).

The Association meets on the third Wednesday of each month from 1:30-2:30 pm.

Active membership is open to all office personnel employed in the Kansas State Department of Education or in any educational system or organization related to education.

Associate membership is open to anyone not eligible for active membership. Associate members have all rights and privileges of active members except those of voting or holding office.

Mission Statement...

The mission of the Association shall be to promote the professional growth of its members through information, recognition, service and fellowship.



KSDE-AEOP
Yes, We Can!

KSDE-AEOP
2017-2018

*Kansas State Department of
Education Association of
Educational Office Professionals*

*Please visit our website:
[http://community.ksde.org/
Default.aspx?tabid=4704](http://community.ksde.org/Default.aspx?tabid=4704)*

Goals and Objectives

Increase and maintain membership

- Provide a mentor for new KSDE office professionals
- Recognize the dedication of members
- Utilize the expertise and professional experiences of members

Provide networking opportunities

- Conduct monthly association meetings
- Sponsor association fund-raising activities

Promote professional development opportunities

- Encourage attendance and participation in local, state, national and central area meetings
- Enhance leadership skills by serving as officers and committee chairperson
- Sponsor quarterly professional learning opportunities for agency office professionals

Encourage service and recognition to the agency and the community

- Sponsor annual student scholarship
- Provide professional learning scholarships for agency office professionals
- Sponsor community service projects
- Participate in National Educational Bosses Week
- Participate in National Administrative Professionals Day

Annual membership dues are \$5.00 to be paid by September 1.

KSDE-AEOP OFFICERS

President

Pat Bone

President –Elect

Kelli Byrne

Secretary

Melissa Holder

Treasurer

Tamla Miller

Immediate Past President

Juanita Anderson

KSDE-AEOP is affiliated with:



Calendar of Events

2017-2018

NAEOP Annual Conference and Institute

Greenville, SC
July 12-15, 2017

KAEOP Fall Retreat

October 7-8, 2017
Rock Springs 4-H Center

AEOP Holiday Celebration

December 15, 2017

Chili/Soup Scholarship Fundraiser

February 15, 2018

North Central Area Professional Development Day

Administrative Professionals Day

April 25, 2018

National Educational Bosses Week Recognition

May 16, 2018
LSOB, Room 102

Promoting Professional Growth through

**Information
Service
Recognition
Fellowship**