

Kansas FCCLA State Board Meeting
Wednesday, October 06, 2010
10:00 – 3:00
Salina Public Library
301 West Elm Street
Technology Center Conference Room

Call to order/ introductions - Charlotte Smith

Election of president – Raimie Platt

Election of Vice president – Ryan Hexton

Election of Secretary - Taylor Clark

Approval of agenda

An addition was made to the agenda, Joey Platt will be in place for Megan Sauber and Sara Herdman will be in place for Katy ward. Katy ward resigned as the A&A representative and Sara Herdman will be serving in her place until she finds a replacement for Katy. The motion to make addition was made by Bobbie Qualls and it was seconded by Jordan Ivey.

Minuets from June state board meeting – Taylor Clark

Minuets form September S EAC - Taylor Clark

Errors were found in the minuets. Under new minuets there was an error stating that “the strategic plan was adopted at the June state board meeting” there was an error in this statement. It was moved by Ryan Hexton and seconded by Bobbie Qualls to changing it to read “the strategic plan will be reviewed at the October state board meeting. The second error was under financial it read “state dues are \$2 average state due is \$5 second lowest, “ a motion to strike a part was made by Ryan Hexton and it was seconded by Bobbie Qualls. Minuets now read “state dues are \$2 which is the second lowest in the nation.

Financial report - Charlotte Smith

State dues are \$2 making them the second lowest in the nation, 3,205 in corporate sponsor’s in 2009-2010. Half of national star events are hoping to be paid for by corporate sponsors, or just some kind of support. CD 16,700. Public relations, we need to come up with more FCCLA promo items. Scholarships, have written check to all but one. At Take Aim we were charged for cleaning, but Charlotte got cleaning fee removed, we will return to Webster conference center for Take Aim 2011, Charlotte will take with Webster and get safety details fixed. NLC, Kansas FCCLA used 6,500 to pay for some of state officer, peer education and district presidents travel expenses. Charlotte is looking at Junction City for spring CTSO 2012. Charlotte asked for people to consider being on the State Officer Selection team for 2012.

CD report – Charlotte Smith

Charlotte shared how she does not put any more than 100,000 in one bank, thus we use 4 different banks. Charlotte reviewed that amount and placement of CD's. RanDee Platt shared about ways to earn more interest and get better insurance on CD's.

Committee reports

State executive and advisory council – Bobbie Qualls

Bobbie summarized minutes from SEAC meeting, points of summary were. Jan Wissman was nominated of distinguished service award of KAFACS. She is the assistant dean in the college of education. She began the food science program. Jeanne Dowell proposed a list of companies to get corporate sponsors. There was also a group request for criteria that would be needed to see what the honorariums are used for so that it is known what the money is going for. RanDee Platt spoke about how we do need a data base but she feels that students should always make first and majority of contacts. Bobbie then spoke about how yes the data base is important and the advisor contacts purpose was for the more major corporations. Ryan Haxton suggested expanding corporate sponsors to district presidents and peer education. There was also discussion about the foundation, contacting for corporate sponsors. Also contact Gayla Randolph for foundation information. Contact with the foundation will be made! Honorariums, discussions about honorariums for Katie and Aaron.

State executive council - Joey Alligier

Chelsey Greene and Joey Alligier leaving on Sunday for capitol leadership. Joey explained the theme of SLC 2010, the theme is superheroes. The set up for the story line would be that one of the 3 superheroes gets their leadership stolen at Kansas FCCLAs 65th birthday party by one of the three villains. All officers are attending at least 2 Fall Leadership Conferences. Taylor is attending cluster in St. Louis, Joey Alligier is attending cluster in Albuquerque, and Mara knight is considering attending cluster in St. Louis.

Peer education meeting - Ryan Haxton

Ryan gave the numbers of the 2010-2011 peer education teams the Career connections team has 4 members, the Stop the violence team has 3 members, the Student body team has 5 members and the F.A.C.T.S. team had 4 members.

District presidents – Jordan Ivey

Out of all of the district president meetings this year there was only had full attendance at one meeting out of 5. All districts are planning for FLC's right now. However there has been issues with email communications, sometimes it takes up to 2 weeks to get responses from other district presidents if any response at all. There is also talk of creating a district officer code of contact to help eliminate some of these issues.

Alumni and Associates - Sara Herdman

Charlotte and Sara have been looking for new representative Janet Bosh the top runner at this time and may be taking over as A&A representative after this meeting. Her term will be for a year until and then we will reelect. Along with that Janet peek who is the A&A treasurer has created a workshop about A&A that she will be giving at district D.

State Board of Director's Notebooks - Charlotte Smith

New documents were given for this year of the state board; charlotte also gave a brief review of the state board procedure manual.

New business

Approval of items voted on at September SEAC minuetts

The first item reviewed is that the star events committee decided we will not be paying the \$40 registration fee for national star event participation. Discussion, it was brought up to have peer education help raise corporate money also. The point was made by Judy Chance to only pay for the first place finisher in the events where there are 2 national sent to nationals. Motion to pay for top gold placers entry fee for national star events by Judy Chance seconded by Ryan Haxton.

Second item is the approval of cashing in the \$10,000 CD. RanDee made a motion to approve of the 10,000 CD that was removed to cover tax in Chicago; we will charge tax in Anaheim to repay back the CD. Seconded by Ryan Haxton, Motion passed.

Hyatt for 2013-2014, Discussion about staying at the Hyatt. It was brought up that the Hyatt might not necessarily be as kid friendly as the Marriott. However it could be easier to get everything done under one roof, also safer hotel and transportation. It was brought up to offer everything as a package deal.

Voting for honorariums and price change for dues. Motion made by RanDee Platt to pay Katy Rennie a \$100 honorarium. Motion was seconded by Ryan Haxton. The motion passed. Amendment by Joey Alligier to the motion by striking out 100 and inserting 200 second by Sara Herdman. Motion passed to pay Katie Rennie 200 for creating the meeting in review. Aaron (SLC tech coordinator) honorarium change from 700-800. A motion was made by Joey Alligier, it was seconded by RanDee Platt, motion passed.

Increase in SLC registration from \$12 - \$15. Movement to increase cost RanDee Platt made the motion, and it was seconded by Ryan Haxton, motion passed.

Sara and RanDee on Charlottes request reviewed the SLC 2011 agenda

Approval of procedural manual changes from September SEAC.

Proposal 1: The section in question to change peer education – II, C-#4 page 57. The policy subject is 4. Team members are encouraged to attend National Leadership Conference and/ or Cluster meeting. The suggested change was to add- to provide members the opportunity for experience/learning of the national programs and gain a working knowledge of the assigned programs. Members are to attend session dealing with the assigned team they are a part of in Kansas. A motion to accept was made by Ryan Haxton, and seconded by RanDee Platt, motion passed.

Proposal 2: The section and page of change is IV district elections, E. - Election procedure #7, e Page 16. Policy subject - Election procedure, - e. Campaigning is not permitted. Failure to fallow this will result in disqualification from running for an office. The suggested change was to give examples of campaigning, such as I have held the fallowing offices, when I was an officer I, I will make the fallowing changes when elected. Not limited to these examples. The motion to accept this change was made by Joey Platt, and was seconded by Ryan Haxton, motion passed.

Proposal 3: The section and page of change, Peer education – Take AIM, section 1, F-conferences, and #1 page 56. Current problem, attendance to take AIM is not listed. Suggested change, to add the words and will be in attendance. It will read as follows; 1. The peer education Teams and the advisors of the team members will be in charge and in attendance of the annual Take AIM conference that is held in Kansas. The motion to accept this was made by RanDee Platt, and seconded by Joey Alligier, motion passed.

Proposal 4: The section and page of change, peer education responsibilities page 61. Policy subject, peer education application. The problem with the current policy is: it is unclear as to what to send to the state office as a part of the peer education application. The suggested change was to add this sentence; “all written documents, including the entire application, additional information and code of conduct, plus the video/recording presentation needs to be postmarked by February 23, and sent to Kansas FCCLA, 120 SE 10th Ave, Topeka, KS 6612. The motion to accept this was made by Ryan Haxton; it was seconded by Bobbie Qualls, the motion passed.

Proposal 5: The sections and page of change is district officer positions page 12, policy subject is requirements of district presidents. The problem with the current policy is that it is not clear about required attendance of meeting. The suggestion for change is for it to read as, “Required attendance at National Leadership Conference and take AIM Leadership Conference. Advisors of district presidents are strongly encouraged to attend these two activities also.” The motion was made by Ryan Haxton, and seconded by Taylor Clark, the motion passed.

Proposal 6: The suggestion and page of change, officer candidate contract page 20, policy subject, officer candidate contract. The problem with the current policy is not specific enough. The suggestion for change is to change section 4 to read as: “required attendance of National Leadership Conference and Take AIM conference, if elected as a State Officer or District President.” The motion to accept this change was made by Joey Alligier; it was seconded by Sara Herdman, the motion passed.

Proposal 7: The section and page of change, state officer positions page 33, the policy subject is state officer positions. The problem with the current policy is that it does not state the expectations of the state officer advisor. The suggestion for change is to add that the state officer advisors be encouraged to attend all required meeting for state officers. The motion to accept this addition was made by RanDee Platt, and it was seconded by Sara Herdman, the motion passed.

Proposal 8: The section and page of change is on page 70 and want to add also on page 18, the policy subject is district presidents nomination themselves for state board. Problem with the current policy is that district presidents are not aware of this procedure as it is only listed under state board policies on page 70. The suggestion was change was to insert the following on page 18, letter H under elected district officer candidates section. “At the time of their election as District President, each district president will have the opportunity to submit a state board nomination for for a position on the state board of directors. District presidents will vote for their representatives to the state board while at state leadership conference. If no nominations are received, the state advisor may appoint the position. This will be a one year term. The motion to accept this addition was made by Joey Alligier and seconded by Jordan Ivey, the motion passed.

Proposal 9: The section and page of change is on page 37 State Officer Contract adopted 1-12-10. The policy subject is the students must maintain good standing with their school, needs explanation. The problem with the current policy is that the sentence above needs to be clearer. A committee was assigned to this procedure manual change request. The committee will take a deeper look at this and decide just what the criteria is for this to be affective. The committee will report back at December SEAC, the committee is comprised of Jordan Ivey as the chairperson, Taylor Clark and Deb Farr.

Proposal 10: The section and page of the change is located on page 67, September SEAC meeting. The policy subject is September SEAC meeting changes. The problem with the current policy is that it needs updated with what

we are currently doing. The suggestion for change is to see proposed changes on an attached sheet. The motion to accept this was made by RanDee Platt and it was seconded by Ryan Haxton.

All motions with the acceptance of number 9 which will be reviewed and represented at December SEAC, passed

Next meeting via itv/webinar – Charlotte Smith

Discussion was had as to wither or not we should have our December meeting over webinar, it was decided upon that we are more affective when we meet as a group face to face thus; we will not be doing virtual meetings.

Legal representative- Charlotte Smith

Kansas FCCLAs current legal representative does not wish to attend the necessary meeting, but is free to call with any questions. Should we keep him on or find a legal rep who will attend all meetings, discussion fallowed, coming to the conclusion to relieve curt Campbell of his duties as the appointed legal representative. Different people are looking for legal representative for our January state board meeting.

Next meeting will be held on Tuesday, January 11, 2011 at the Salina Public Library in the Technology Center Conference room.

Adjournment – Raimie Platt

At motion to adjourn was made by Ryan Haxton and seconded by RanDee Platt

Respectfully Submitted,

Taylor Clark

Kansas FCCLA State First Vice President

State Board of Directors Secretary

State Board of Directors Meeting

January 26 2011

Salina Public Library

Salina Ks

10:30-3:00

Ramie Platte gave a call to order and approval of agenda, agenda was approved.

Reading of October state board minutes by Secretary Taylor Clark. With the reading of these minutes the necessary corrections were found.

Charlotte Smith brought up the fact that the legal representative for state board position has not been filled. We would like to have this filled by SLC, any suggestions? Should we still have a legal representative and is this the schedule we still want to keep as far as meetings and positions? Procedural manual change article 3.A, also in the bylaws page 51. Rewording for bylaw change - Strike the "and legal". **A KSDE legal advisor will be available to the state advisor on an as needed basis.** Motion by RanDee Platt to change the bylaw on page 51 Strike legal add bold print. Ryan Haxton seconded this motion and the motion passed. Motion RanDee Platt moved pg 6 sec 3.A under membership strike the word "legal" Seconded by Ryan Haxton, the motion passed. The minutes were approved as read.

Taylor Clark read the December SEAC minutes, errors were found. Taylor will be correcting these minutes and emailing the corrected version to Charlotte Smith.

Reading of December SEAC advisers minutes by Charlotte Smith, minutes were approved.

Charlotte Smith gave a financial report. As of January 15, 2011 we had a total of \$10,044.00 in dues and corporate sponsor's money. All scholarships have been paid out except for one for \$500. Since Charlotte did not attend SAMM this year Kansas FCCLA will pay \$388.80 for Charlotte's replacement to go in her place. Kansas FCCLA paid Taylor Clark \$70.00 for National Cluster meeting registration. Charlotte also mentioned that on the statement she shared hotel bills and meals for all state officers. For Star events expenses we ordered more medals but we always over order so we don't have to order every single year, along with that we need to order more FCCLA pens and other PR items.

Joey Alligier gave a SEC report; He spoke about how the state officers continue to meet deadlines on the e-newsletter articles, checking e-mails, tasks as we prep for SLC and many other things. Currently we are waiting on our final draft of scripts for SLC so we can begin memorizing.

Jordan Ivey gave a report about the district presidents. Each district is preparing for district star event and elections. It was also suggested to have more contact like a district president group advisor.

A Peer education report was given by Peer Education chairman Ryan Haxton. Peer education is currently prepping for selection in early March as well as one of the teams is prepping to give a Dynamic Leadership track session at SLC. Jason Westerheide will be leading peer education and district president training as well as a track session at SLC. Other track session speakers are Jamie Carlisle from Tonganoxie and Chad Hymas.

Charlotte filled us in on things happening at both the state and national level. The 3 new national star events this year are Advocacy and Leadership, Nutrition and Wellness, Hospitality, Tourism and Recreation. Culinary arts competition will be held at Campus Haysville high school this year, and the Par law test on Sunday evening. Most of the chapters were affiliated by December 1, 2010 thanks to online affiliation. Charlotte also gave an overview of our membership last year versus this year. In 2009 we had 206 chapter with 5,408 members. This year in 2010 we have 203 chapters and 4,712 members. That is a 12.87% decrease in membership from 2010-2011.

Lunch break 12:10-12:45

A review of the current state strategic plan was given, changes in wording and dates were made. All changes can be found on the document which is soon to be put on the state web site.

The possible move to the Hyatt for SLC 2013 and 2014 was discussed. After a long discussion about what is in the best interest of our success as a student based organization a motion for a vote was made by RanDee Platt, that motion was seconded by Ryan Haxton.

The results of the vote were; 6 yes & 3 no. Motion passed to stay at the Marriott for 2013 and 2014. It was decided that RanDee Platt will call the Hyatt to tell them our decision to decline their proposal.

It was once again confirmed that we have chosen to pay for the top scoring gold team in every state star event \$40 for their national star event registration.

Raimie Platt took us through procedure manual changes from December SEAC

#1; Affiliation information needs updated. Motion passed to change the necessary affiliation information.

#2; needs more specific statements about financial expectations.

The suggested changes were: on page 56 F. Conferences 3. Meals and lodging expenses for peer education members at Take AIM conference will be paid for by Kansas FCCLA. Page 58 E. Financial responsibilities 2. Add “and replacement costs are up to the member”. 7. Kansas FCCLA will pay \$200 for each peer education delegate that attends National Leadership Conference. 8. Kansas FCCLA will pay \$100 for each peer education delegate that attends Cluster meeting if they did not attend National Leadership Conference. Motion Passed

#3 District Officer responsibilities, Page 11. Suggestions for change; C. Elected district presidents are required to attend the following meetings in addition to the above stated meetings for district officers. 1. National Leadership conference and assigned meetings with the alumni assistant as scheduled. Each district president will be allowed \$100 by Kansas FCCLA. 2. Take AIM Conference and assigned meetings with the alumni assistant as scheduled. Meals and lodging will be paid for each district president by Kansas FCCLA. Motion passed.

#4 State Officer responsibilities Page 31. Suggestion for change; if elected state officers are not in attendance at the above required meetings, they will automatically forfeit their offices. Personal extenuation circumstances or death in the family are exceptions to the above rule. Add 1H. Meals and lodging will be provided by Kansas FCCLA at all required state sponsored meetings except for National Leadership Conference where \$300 will be allotted for each state officer to attend. Add 1I. If a state officer attends Capitol Leadership then Kansas FCCLA will pay the cost of a quadruple room for each of them. The adviser of the state president or another adviser designated by the state adviser will be asked to be the chaperone and will be paid \$1,000 for expenses to attend. Add 1J. If state officers attend cluster meeting their registration costs may be reimbursed by Kansas FCCLA. All other optional meetings expenses will be at the discretion of the Kansas FCCLA state adviser. Motion passed.

#5 State officer responsibilities page 31. Suggestions for change; Citizenship Day and Briefcase exchange needs to be listed as required meetings for all state officers to attend. These meetings in January and March will provide better communication and support. Motion passed.

#6 Code of conduct. Motion passed to add necessary changes to the current code of conduct.

#7 the student must maintain good standing with their school needs explanation. Suggestions for change; Have the sentence above be item number three. The student must maintain good standing with their school which means maintaining a 2.5 GPA, meeting attendance standards set by the student’s school, and no disciplinary actions due to misbehavior, to the discretion of the chapter adviser. Motion passed

#8 Payments of chapter registration/fees. Suggestions for change; all registration and fees must be paid in full (by check only) by the following event/meeting. This payment will make the chapter, members and leaders eligible for participation at each level. Motion passed

State board positions for next year

Student at large position 2

Family Representative

Motion by RanDee Platte to adjourn the meeting at 2:50. Motion seconded by Ryan Haxton.

Meeting adjourned.