

# **APPLICATION FOR**

## **ASSISTANT TO THE STATE ADVISOR**

All current Kansas Alumni & Associates members are eligible to apply for the position of assistant to the state advisor. This position has been created to provide the state advisor with assistance at State Leadership Conference, National Leadership Conference and Take AIM.

Those eligible to be chosen for this position must:

1. Be a current, dues-paying Kansas Alumni & Associate member
2. Be responsible for the district presidents during State Leadership Conference, National Leadership Conference and Take AIM.
3. Be directly responsible to and closely work with the state advisor to:
  - Assist with district presidents' training at aforementioned events
  - Assist STAR Events participants/evaluators as needed
  - Assist State Officers/SLC coordinator as needed
  - Handle emergencies as they arise (medical and other)
  - Attend any Alumni & Associates activities during aforementioned events
  - Other responsibilities as assigned
4. Meet all application deadlines.
5. Be responsible for their tour fees, meals, tips and spending money at the National Leadership Conference. Airfare, lodging and registration will be paid for by Kansas Alumni & Associates, and Kansas Family, Career and Community Leaders of America.
6. Be responsible for their transportation to and from State Leadership Conference and Take AIM. Kansas FCCLA will cover registration, meals and lodging for these two events.

Previous experience at all events is not required, but will be considered. The assistant to the state advisor needs to be someone who is willing to accept responsibility, is a quick thinker, gets along well with others, is able to follow through with all duties and is able to follow the state advisor's leadership.

All applications must be received by February 19<sup>th</sup> at the state office.

Pam Lamb, State Advisor  
Kansas Family, Career and Community Leaders of America  
900 SW Jackson – Suite 653  
Topeka, Kansas 66612-1182

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME ADDRESS (IF DIFFERENT THAN ABOVE) \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

1. Have you ever attended a national leadership meeting?  Yes  No If yes, how often have you attended? What were your responsibilities during this meeting?

2. Why would you like to serve as the assistant to the state advisor this year?

3. What skills and abilities are you able to offer in the capacity as assistant to the state advisor? Include specialized training such as CPR, First Aid, etc.

4. How will you use this experience to promote FCCLA and Alumni & Associates in Kansas?

I have read all the eligibility requirements and responsibilities as outlined on the previous page.

\_\_\_\_\_  
Signature of Applicant

**DEADLINE: FEBRUARY 19TH**