

2012 CTSO Training
Sunday June 3rd Minutes
Meeting #1

President Ian Bonsall called the meeting to order on Sunday, June 3, 2012 at 4:05. The opening ceremony was said.

Roll Call-

Ian Bonsall- present
Amber Smith- present
Kenzie Welsh- present
Codie Webster- present
Andrew Peuchen- present
Justin Patrick- present
Dalton Noakes- present
Deaven Thompson- present
Charlotte Smith- present
9 members were present and a quorum was established.

Approval of Agenda

The agenda was read. President, Ian Bonsall, asked for any corrections and Kenzie pointed out that on the agenda Andrew was in charge of the State Community Service project instead of her. The correction was made, and with no more corrections, Amber moved to approve the agenda as read, there was a second, and motion carried.

State Officer Contracts

After Charlotte retires, Pam Lamb will be taking over the position of Kansas FCCLA State Advisor. Pam's e-mail is pglamb@msn.com. It was also pointed out that with-in the State Officer contracts there is some important points and those were brought to the officer's attention.

State Officer Selection Materials

All of the officers went over the oral presentation results from State Elections. Officers will be able to see their test results in a later meeting.

Communication

President, Ian Bonsall, brought to the attention of the officers that he is not able to open any files that are made formatted in Word Starter. Dalton proposed the idea of openoffice.org, which allows you to open any kind of file such as Word Starter, or Pages. It was also brought up that you can't edit a

pdf file. Deaven said that she can contact her father who can help us figure out a way to edit a pdf. Charlotte also said that in e-mails officers need to include not only the chapter advisor but Pam Lamb as well in all e-mails so that she is always informed. It was then moved and second that we have a recess, second. Motion carried.

The meeting was called back to order after the recess at 4:15.

State Budget

Vice President of Corporate Relations and Finance, Justin, gave a final overview of the financial position of Kansas FCCLA. The officers and Charlotte also discussed the benefits of raising the dues, along with the amount the state has coming in after these changes. The final income was \$192,194.01. The final expense was \$185,002.12. The final amount that Kansas FCCLA has in the bank account is \$39,943.14.

Corporate Partnerships/Corporate Sponsor Guidelines

VP of Corporate Relations and Finance, Justin, handed out a list of past Corporate Sponsors to give officers more information. Justin decided that each State Officer will be held responsible for \$300. These corporate sponsorships need to be to Justin by September 1st. Although the money needs to be in by October 1st. Justin reported that he has already submitted corporate sponsorship forms to Sprint, Delta Airlines, and Qualcomm. The subject of the amount of money that each officer is responsible was then opened for discussion and it was brought up that last year the total was \$500. Amber moved to raise the Corporate Sponsorship goal to \$500. Second. Motion carried. Justin also reported that in May, he made the sponsor certificates from last year's sponsors and sent them all out.

CTSO Responsibilities

President, Ian Bonsall, said he was pleased with the outcome of the all responsibilities. He also mentioned that tomorrow at lunch FCCLA will be in charge of lunch, and at the end of the meeting the officers will polish the opening ceremony, and the creed.

Business Cards- Corrections

The new Business Cards came in and were given out to everyone. Codie's turned out to be wrong, but they will be fixed soon.

State Goals for the Year

As a team the State Officers decided that the state goals for the year would be:

- Increase the number of chapters that went to State Leadership Conference by 10%
 - Goal of about 145 chapters
- To increase the number of applicants completing National program awards by 10 overall.

It was decided that all the officers would bring back ideas of how we can achieve the two state goals that we have come up with.

Honors Goals

1. Complete at least one recognition form.
2. Make two chapter visits to either an inactive or new chapter as approved by the state advisor.
3. Submit 1 article to Teen Times and 1 article to a local newspaper.
4. Raise \$300 each through corporate sponsors.
5. Present your State Officer Workshop to 150 Kansas FCCLA members.
6. Remain in contact with your assigned district presidents beginning on August 1st.
7. Visit 1 school that currently does not have a FCCLA chapter according to the state advisor.
8. Post at least once a month on the Kansas FCCLA facebook page.

State Brochure

Vice President of Public Relations, Dalton Noakes, presented his state brochure. There were no corrections to this brochure.

State Community Service

Andrew presented his idea for the State Community Service project. He presented the title of "Help for the Hopeless". The idea behind this community service project is that chapters will be able to either collect food or other items to be delivered to homeless shelters or food pantries. They can also donate community service hours to these local organizations. It was discussed that there should be details that will determine how awards should be distributed. It was decided that in order to get recognition at the state level the chapters must either donate at least \$250 or donate 250 items or work 25 hours of community service. Andrew will make a form that the chapters will fill out and send to him that will determine the top chapters.

Deadlines

The deadlines for this meeting are as follows:

- Have the names of the sponsors to Justin by September 1st.
- Money from the corporate sponsors must be turned into Justin by October 1st.

Adopting the 2012 Kansas FCCLA State Theme

The officers decided that the final theme for SLC is "Discover the treasures of FCCLA!"

Announcements

Charlotte announced that all the officers should be in the lobby by 8am for breakfast Monday morning.

2012 CTSO Training

Monday, June 04, 2012 Minutes

Meeting #2

President Ian Bonsall called the meeting to order at 6:58pm and welcomed everyone back. He then called for Roll Call.

Roll Call:

- Ian Bonsall- present
- Amber Smith- present
- Kenzie Welsh- present
- Codie Webster- present
- Andrew Peuchen- present
- Justin Patrick- present
- Dalton Noakes- present
- Deaven Thompson- present
- Charlotte Smith- present

The secretary reported that there were 10 members present and that a quorum was established.

FCCLA Facebook/Twitter

Dalton talked about the current FCCLA Facebook page becoming a page that can be used by officers down the road. Currently, each year the officers make a new page. As an officer team we decided that keeping the current page and just changing it to fit the criteria each year for the new officers. It was also decided that and FCCLA twitter would not be beneficial to promote the publicity of Kansas FCCLA.

Recognition Report

Vice President of Recognition, Deaven Thompson, reported that Recognition reports help Kansas FCCLA showcase the leadership, and activeness we have across the state. Deaven also mentioned that she would like the districts more in the loop about Recognition Reports. The officers discussed that in order to keep people interested that it was discussed that in the State Officer report there could be a section that discusses Recognition Reports and how they can fill them out for recognition. A deadline was set that by Monday, June 18th that each officer needs to browse online and see what state recognition forms could be done away with or publicized more, and send an e-mail to Deaven that contains your opinion. It was decided that at one of our meetings at NLC, this subject will be discussed.

SLC Alumni Coordinators

Charlotte reported that this year's Coordinators are going to be Megan Sauber and Julica Bonsall. The two Coordinators decided that they will share the position of head coordinator. Charlotte

also reported that Aaron Duell will not be the tech person at SLC anymore, but there is someone who shows some interest.

State Leadership Conference

Dalton pushed the fact that all officers need to have their scripts memorized by briefcase exchange, for the simple fact that it's easier to rehearse at State Leadership Conference.

-State Leadership Conference Evaluation

In the evaluations some people expressed that they did not approve of the speaker 'Flying Debris'. Also in the evaluations it was mentioned that some members and advisors wanted SLC to go back to a one day conference, while others expressed that they still liked the two day conference. The taco bar was another point that was discussed in the evaluations. Some of the suggestions were that maybe the taco bar should be longer, or maybe instead of having the taco bar changed to a different type of food. For the snack issue, it was brought up not all of the snacks promote the National Program Student Body, and as an officer team we decided to get rid of the pop and cookies during snack time.

-Keynote/Workshop Presenters

Deaven brought up the subject that everyone was really please with Amy Gallimore. It was discussed that bringing her back would be a good idea. If cost effective, the State Officer team decided that Amy Gallimore will be looked into as a workshop. Also the officers agreed that Anita Cochran was great at presenting the STAR Events, and Codie will look into bringing her back next year. It was also discussed that STAR Events recognition should stay a track session. The issue of where the Gala is going to be at State Leadership Conference, as an officer team we decided that the Gala will remain at Century II. The officers also discussed that they all really liked Landon as a DJ. For a Keynote speaker, Charlotte brought up Breanna's Smile Foundation. The speaker talks about how he lost his daughter to a homicide and he also talks about the investigation. The officers showed a lot of interest in this speaker. A deadline was set that all officers need to send an e-mail to Ian that contains possibilities for a keynote speaker and workshop presenters. Officers need to have 1 keynote speaker, and 2 workshop presenters, and this is due August 14th.

Team Builder

Deaven presented her team builder that was called 2 truths and 1 false. The officers learned a lot about each other. The officers learned that Charlotte hates dogs!

Officers "(TBD Slogan/Theme)

The theme for this year is "Discover the Treasure of FCCLA". As officers we discussed going the route of either pirates or an Indiana Jones theme. There was much discussion on which one to use. So in

order to make this decision easier the officers decided that at NLC one meeting will be a pirate theme and one night will be an Indiana Jones theme. This will allow the officers to see which one the membership likes the best.

State Goals

The officers were asked to bring back some ideas on how to implement our two state goals. These goals were 1) to increase SLC chapter attendance by 10% so that about 145 chapters attend State Leadership Conference, 2) to increase the number of applicants completing national program awards by 10 applications overall. The officers discussed that these two goals go hand in hand. Our final goals looked like this:

- 1) To increase SLC chapter attendance by 10% so that about 145 chapters attend State Leadership Conference.
 - a) At Fall Leadership Conference emphasize State Leadership attendance through a visual state report.
 - b) Emphasize social media, such as Facebook, to promote State Leadership Conference.
 - c) Mingling with both advisors, and members about attending State Leadership Conference.
 - d) Add a clause to the recognition report that demands attendance at State Leadership Conference to receive the award.
- 2) To increase the number of applicants completing national program awards by 10 applications overall.
 - a) At Fall Leadership Conferences emphasize the recognition awards.
 - b) Emphasize social media, such as Facebook, to promote State Leadership Conference.

Deadlines

The deadlines for this meeting are as follows:

- Have biographies about yourself to Dalton for the website by Wednesday, June 13th.
- By Monday, June 18th that each officer needs to browse online and see what state recognition forms could be done away with or publicized more, and send an e-mail to Deaven that contains your opinion.
- All officers need to send an e-mail to Ian that contains possibilities for a keynote speaker and workshop presenters. Officers need to have 1 keynote speaker, and 2 workshop presenters, and this is due August 14th.

Announcements

Breakfast is at 7:30 am and the State Officer notebook needs to be brought to the meeting tomorrow completed.

2012 CTSO Training

Tuesday, June 05, 2012 Minuets

Meeting #3

President Ian Bonsall welcomed everyone to the meeting at 12:30. He then called for Roll Call.

Roll Call

Ian Bonsall- present
Amber Smith- present
Kenzie Welsh- present
Codie Webster- present
Andrew Peuchen- present
Justin Patrick- present
Dalton Noakes- present
Deaven Thompson- present

State Officer Notebooks

At Briefcase Exchange the officers had an assortment of worksheets that needed to be finished and brought to CTS. In the notebook pages 2, 3, 15, and 16 needed to be finished and brought back. Also the Video and Audio Release was due. All of the papers were turned into Charlotte. The officers presented their personal goals that were on page 15, with the rest of the officer team.

State Officer Workshops

Vice President of Individual Programs, Codie Webster, handed out a few papers that will help guide the officers in planning and presenting their workshops. Codie also handed out a list of possible workshops, along with a rubric that the officers went over as a team. It was decided that Amber would do her workshop over Community Service. Justin chose Financial Fitness, Codie chose STAR Events, Public speaking went to Ian, Dalton chose Leadership Through FCCLA, Andrew picked the FACS Knowledge Bowl, and Deaven chose to do her workshop over the National Program STOP the violence. The deadline for the planning process each officer's workshop needs to be finished by the 15th of June and sent to both Codie and Pam through e-mail. The rough draft of the officer workshop needs to be sent through e-mail by June 22nd, to both Codie and Pam. The final draft and summary of each officers workshops need to be sent to Codie and Pam by the 29th of June. All of these deadlines are subject to change. Charlotte pointed out that each officer has \$50 toward their workshops, but be selective with what the money is put towards. The summaries that the officers send in will be for a flyer that Codie is responsible for. The deadline for Codie's flyer is Wednesday, July 25th.

Membership Report

Vice President of Membership, Kenzie Welsh, came up with some ideas of how to keep our members on the right path throughout the year! A couple of these ideas were:

1. Keep the members in the loop with what the State Officer team is up to and what they have planned for the year.
2. Putting information out on not only facebook, but twitter as well so that members know what other chapters are doing as well.
3. Kenzie also had some ideas for some new recognition forms. A couple of these ideas are:
 - a. Key award: This award is for those chapters who have helped affiliate a new chapter in the surrounding area.
 - b. Indiana Jones award: This award is for one individual in your chapter who has been nominated by you or your advisor who feels like they have taken the extra step and shown their passion for FCCLA.
 - c. Jade Award: This award is for those chapters who had increased their membership by 5 and have stayed active throughout the year.
 - d. Pearl Award: This award is for those chapters who had increase their membership by 10 and have stayed active throughout the year.
 - e. Emerald Award: This award is for those chapters who have increased their membership by 15 or more and have stayed active throughout the year.
 - f. Ruby Award: This award if for those chapters who have increased their membership by 20 or ore and have stayed active throughout the year.
 - g. Diamond Award (Idol Award): This award is for the chapter with the largest membership numbers.
 - h. Fountain of Youth Award: This award goes to all the new chapters in Kansas.

There was much discussion the relevance of the Indiana Jones Award. Amber moved to keep the Indiana Jones award. Second. There was some discussion. The motion was voted on and Amber called the division of the assembly. The vote was 3 in the affirmative and 4 in the negative. Motion failed.

On the subject of staying of track and checking up on chapters, and along with giving assistance to the chapters, officers can help promote running for an office. It was discussed that the officers will have the responsibly to stay in contact with certain chapters to provide assistance and ask questions.

For the Summer Advisor Workshop, Kenzie is to make a brochure for the new membership awards! The Deadline for Kenzie's brochure is Wednesday, July 25th.

State Officer Selection Oral Presentation

At this time all of the officers gave the speech that they gave at State Elections. They gave their Oral Presentations in front of Mrs. Pam Lamb, Mrs. Charlotte Smith, and the other officers. The order

that the officers gave their speeches in was: Amber, Justin, Ian, Kenzie, Andrew, Dalton, Codie, and Deaven.

Comments

Charlotte expressed that she really liked everyone's voices, and that this will help with our State Report to keep the members attention. She was very pleased with the topics and how they were presented! Charlotte also pushed that we need to keep our voices light and energetic!

Fall Leadership Conference

The assigned Districts are as follows:

- Amber: District A and C
- Codie: District D and B
- Deaven: District JE and JW
- Justin: District EE and EW
- Kenzie: District G and H
- Andrew: District I and G
- Dalton: District JW and JE
- Ian: District F and I

When two officers are at one Fall Leadership Conference, one officer is mainly in control. It was decided that if Dalton or Andrew get elected then they will not worry about their FLC's because they are covered. It was decided that the District Officer meeting will Monday evening at Nationals from 7:30-8.

For the State report it was decided that Dalton would both write up the State Report and make the visual. It was assigned that Deaven would write a couple sentences about the recognition forms, Kenzie would write something about the new membership awards and the new twists she put on them, Andrew would write a blurb about Peer Education and Community Service, Codie would write a few sentences about Competitive Events, Justin would write about both corporate sponsors, and due increases, and Ian would write a blurb about what is to come at NLC all these are due by Wednesday, June 20th and sent to both Amber and Pam. Amber has to have her State Officer Report to Dalton by Wednesday, June 27th. And Dalton will have to have his visual into Pam by Wednesday, August 1st.

Calendar Planning

As the officers looked through the calendar there was two corrections. One being that Andrew's name is spelt wrong on the same page as September, and the second one was that on the April side the slogan is still Creativity Unleashed. It was decided that only Dalton would attend the K-ACTE Conference on July 29th. For the New Advisor Workshop on August 1st, it was decided that Dalton would also represent FCCLA at this workshop and it's a possibility that Kenzie may go as well. It was discussed on the topic of Take-Aim that both Kenzie and Andrew will not spend the night at the camp, and that Sarah Short will stay over in the men's dorms. For the SEAC Meetings the advisors of the state officers need to

remember that registration for those meetings is due by the 4th of September. It was also discussed that at SEAC Meetings, it is very professional, and as state officers we are to carry ourselves in a professional manner that will represent Kansas FCCLA positively! On the subject of Capitol Leadership, the State Board decided that only \$2,500 will go towards State officers, and \$1,000 will go to the Advisor that attends Capitol Leadership. Kansas FCCLA pays for all of the registration, and rooms along with meals. Both Amber and Ian have to attend the Board Meeting on October 10th. For cluster meetings, Kansas FCCLA only pays for a registration. On December 1st, all affiliation is due. A new tactic is going to be used this time, and all money for affiliation will come to Kansas FCCLA, and then Kansas FCCLA will then send the correct amount to Nationals. On January 8th, the board meeting is at Salina in the Public Library. On the 9th of January is Citizenship day and it is required. It was also pointed out that all registration for Culinary Arts, State Officer, Peer Ed, STAR Event, and Registration Selection Forms are due the 18- the 20th of February. It was pointed out that State Officer Briefcase was moved to the 27th so that it doesn't interfere with Spring Break.

Deadlines

- The deadline for the planning process for each officer's workshop needs to be finished by the 15th of June and sent to both Codie and Pam through e-mail.
- It was assigned that Deaven would write a couple sentences about the recognition forms, Kenzie would write something about the new membership awards and the new twists she put on them, Andrew would write a blurb about Peer Education and Community Service, Codie would write a few sentences about Competitive Events, Justin would write about both corporate sponsors, and due increases, and Ian would write a blurb about what is to come at SLC all these are due by Wednesday, June 20th
- The rough draft of the officer workshop needs to be sent through e-mail by June 22nd, to both Codie and Pam.
- Amber has to have her State Officer Report to Dalton by Wednesday, June 27th.
- The final draft and summary of each officer's workshops need to be sent to Codie and Pam by the 29th of June.
- The deadline for Codie's flyer is Wednesday, July 25th.
- The Deadline for Kenzie's brochure is Wednesday, July 25th.
- And Dalton will have to have his visual into Pam by Wednesday, August 1st.

Announcements

For announcements we discussed of where to eat and we decided on the Steak House!

2012 CTSO Training

Tuesday, June 05, 2012

Meeting #4

Roll Call:

- Ian Bonsall- present
- Amber Smith- present
- Kenzie Welsh- present
- Codie Webster- present
- Andrew Peuchen- present
- Justin Patrick- present
- Dalton Noakes- present
- Deaven Thompson- present
- Charlotte Smith- present
- Pam Lamb- present

National Leadership Conference

All State officers will be in Orlando by Friday the 6th, except Codie who will be arriving on Saturday the 7th morning. It was decided that Deaven will be our voting delegate. The officers and advisors went through the schedule and highlighted events that the state officers need to attend and decided on dress for each of these events. Officers need to keep in mind that not all of these times are set in stone and the official times will be in the pamphlet. Pam needs to know who is going to Capitol Leadership by National Leadership Conference.

Andrew reported that for the meeting with Peer-Ed, he will have all of the officers introduced and all of the peer-ed teams introduced. Andrew said he would like to purchase a toy combination for the Peer- Ed teams.

Amber reported that the District President meeting will be Monday night from 7:30-8. All state officers need to be there along with the district presidents. Amber said that she plans on giving a suviere out. An idea was pirate hats.

Deaven said that she would like to give the voting delegate bracelets. It was decided, so that Deaven isn't recognizing herself, Justin will be announcing the voting delegates and handing out their gifts. The gifts will be some kind of bracelet.

Amber, Codie, Deaven, and Kenzie will run the training for the National Program Teams, National Competitive Events, National Connection Team, and National Membership Team. Deaven wrote up criteria for the voting delegates that covers professionalism, social skills, oration skills, personal hygiene and appearance, spontaneous responses, and Good knowledge of FCCLA and FACS education. For National STAR Event recognition, instead of Deaven running this Codie will run this, due to Codie's office. Codie will brainstorm a way to recognize all the STAR Event participants for one of the meetings. Dalton is in charge of the Nation Slideshow and he plans on sending an e-mail out on July 27th to all the advisors, asking for pictures for the National Slideshow. The deadline for this National

Slideshow is August 10th. For the Saturday night delegation meeting the State Officers will have the opportunity to tell the members the theme, and then peer-ed will take over and pass out the state items. The state items are, a red polo, the state T-shirt, and 10 Kansas trading pins. For the Sunday delegation meeting the theme will be the pirate theme. The theme for the Monday delegation meeting will be Indiana Jones.

Agenda For Sunday

- District President Recognition
- Peer Education Recognition
- Conference Guidelines
- Agenda Overview
- Let delegation know that flag is where we are sitting as a state
- Nation Community Service Recognition
 - Tonganoxie Middle School
- Kansas Song/Cheer
- Announcement to wear state red polo's to general sessions
- National Program Winners
- Recognize the National Officer Candidates

Agenda For Monday

- Community Service Announcement description
- Spirit of Advising Award
- Voting Delegate recognition
- STAR Event Recognition
- STAR Event Consultant Recognition
- Voting Delegate Consideration
- Evaluation Recognition from state

The Kansas State song will be:

State Officers: K-A-N

Members: K-A-N

State Officers: S-A-S

Members: S-A-S

All: Kansas! Kansas! Kansas!

Dalton has two news releases. One can go out after National Leadership Conference, and the other can go out after Take A.M.I.

Officer Dilemmas

Ian has the bladder the size of a pea. He is in the bathroom for the 33rd time today.

Deadlines

- The deadline for this National Slideshow is August 10th.
- All officers need to know if they're going to Capitol Leadership by National Leadership Conference.

Announcements

Breakfast is at 8am in the morning downstairs!!!!

2012 CTSO Training

Wednesday, June 06, 2012

Meeting #5

President, Ian Bonsall, called the meeting to order at 9:08. He then welcomed everyone back.

Roll Call:

- Ian Bonsall- present
- Amber Smith- present
- Kenzie Welsh- present
- Codie Webster- present
- Andrew Peuchen- present
- Justin Patrick- present
- Dalton Noakes- present
- Deaven Thompson- present
- Charlotte Smith- present
- Pam Lamb- present

The secretary reported that there were 11 members present and that a quorum was established.

Delegation Meetings at NLC/Debriefing

For the Saturday meeting at Nationals Dalton is in charge of bring the speakers, and Deaven will bring the necessary cords. For the Saturday meeting the officers need to bring some kind of 'treasure', along with a flashlight. Each officer needs to have an officer intro rough draft in by June, 13th, and the final draft by June, 20th, also the paragraphs that were assigned will be due on the same dates.

The officers broke up into their groups for the delegation meetings, and brainstormed ideas for each meeting! When we came back together Ian and Amber reported what their groups had come up with for the Sunday and Monday delegation meetings!

Deadlines

- Officer intro rough draft in by June, 13th
- Final draft of the Officer intro in by June, 20th.
- Bring items for the treasure chest at NLC, along with the flashlights
- All script work will be in as a rough draft by June, 13th
- All script work will be in as a final draft by June 20th.

There were no announcements. The meeting was adjourned by consent and the state officers said the closing ceremony the meeting was adjourned at 11:53.