

Now is a great time to explore

KSDE AEOP

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| Date: |  April 10, 2013 |
| Time: |  9:00 am |
| Location: |  2nd Floor South |

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| *(present at meeting ✓; absent at meeting left blank)* |
|  | Juanita Anderson |  | Tamla Miller |  | Charlotte Zeller |
|  | Theresa Cote |  | Jan Williams |  |  |
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| **Agenda Items** | **Key Points Discussed** |
| Call to Order  | President Jan W. called the meeting to order at 9:07 AM.  |
| Minutes from previous meeting |  Tammy M. moved that the minutes be approved as corrected (changed chili luncheon supplied were paid out of supplies not general funds) and Charlotte Z. seconded it. The motion carried. |
| Treasurer’s Report and Budget | Charlotte Z. reported that there is $2837.82 in the total budget. We have sold 7 more cookbooks. Budget for the next year has been started. |
| April Brainstorming | Theresa sent out an agenda. It will be informal, as always. Each of the members of the committee will be in charge of part of the brainstorming. It was decided that since we are having this on Administrative Day, we would buy a rose for each member and present them at the meeting. Tammy will be bringing dessert of some kind; Juanita is bringing crackers and bread sticks. Charlotte will get the flowers, Jan will get ham and turkey for salad, and Theresa will get the salad dressings and pick up the vegetables for the salad. Tammy will get the cheese out of the freezer the day before. |
| Professional DevelopmentFundraising Team Building |   |
| Other**Administrative Day April 24****Bosses Recognition May 8****Box Tops for schools****Ice machine** | Theresa will prepare something for the Water Cooler for the Friday before April 24th.Need to choose a school and deliver themTheresa talked to Ice Masters and they said our machine depreciates about 10% each year. We are going to bring up for a vote at next membership meeting. We are starting the bidding at $1200, which is negotiable, but we will not go below $1000.00. After the members vote, Theresa will let Ethan know what we are doing.  |
| KAEOP Spring ConferenceMay 7 – next social lunch | April 11-13 SalinaTo be a brown bag picnic at Lake Shawnee.  |

**Next Meeting:**

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| Date/Time/Location: |  May 8, 2013 2nd Floor South |