## STATE PEER EDUCATION TEAM

**GENERAL INFORMATION**

**The Mission of Kansas Peer Education** is for teens to interact and reach out to other teens to promote individual and team communication skills, focus on national programs, address local needs, and develop family, career and community leaders.

# AN EFFECTIVE PEER EDUCATOR IS SOMEONE WHO…

* Is a good communicator, a self-starter and motivator
* Is a team player and respects others
* Is organized
* Is someone willing to make the time and energy commitment
* Is a leader who is liked, respected and works well with others
* Has good verbal and written communication skills

**TEAM RESPONSIBILITIES:**

* Have working knowledge of national programs.
* Conduct research to prepare for presentations.
* Present a minimum of three workshops or presentations during their term.
* Attend peer education planning and training sessions as requested by the State FCCLA office (approximately 6 school days).
* Meet all deadlines and carry their share of the responsibilities.
* Act professionally at all FCCLA functions (which include local to national levels).
* Attend National meeting and encouraged to attend Cluster meeting as requested.

**NATIONAL PROGRAMS:**

The program materials used by KANSAS Peer Education are produced by the National FCCLA, Inc. office and include:

* **Stop the Violence—**Shares how teens can make their world a safer place for everyone.
* **Families First—**A look at building stronger families.
* **Financial Fitness—**Shares the financial information teens need.
* **Career Connection—**Assists teens in making career decisions today that will affect their future.
* **Families Acting for Community Traffic Safety—**Stresses the importance of practicing safety when addressing traffic issues.
* **Student Body—**Keeping us healthy and well through making wise decisions about nutrition, physical fitness and wellness issues.
* **Leadership Service in Action-** guides students to develop, plan, carry out, and evaluate projects that improve the quality of life in their communities.

KANSAS PEER EDUCATION TEAM MEMBER

**APPLICATION FORM**

**Due postmarked by February 10**

* Sixteen peer education team members will be selected. Teams to be determined.
* Team members will be selected and notified prior to State Leadership Conference.
* Three applications are allowed per chapter.
* Candidates must be 9th grade or above during year of term.
* Candidates must have completed 2 semesters or 1 full year of FACS classes before accepting their peer education position\*

(\* Same requirements as for State Officer or to compete in STAR Events.)

**Candidate Information: Please Type**

District: \_\_\_\_\_\_ Chapter Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Candidate Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Guardian/Parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of years in FCCLA: \_\_\_\_\_\_\_\_\_ Current Age: \_\_\_\_\_\_\_\_\_

Candidate E-mail:

Home Mailing Address: City: Zip:

Home Phone: Candidate Cell Phone Number:

# Advisor’s Name: Advisor’s Home Phone:

Advisor’s E-mail: Advisor’s Cell Phone Number:

School Mailing Address: City: Zip:

School Phone: School Fax:

**National Programs:** Indicate which programs you have experience with. (Check all that apply)

\_\_\_\_\_Stop the Violence \_\_\_\_Financial Fitness

\_\_\_\_\_Families First \_\_\_\_Families Acting for Community Traffic Safety

\_\_\_\_\_Leadership Service in Action \_\_\_\_Student Body

­­­ \_\_\_\_Career Connection

**Written Application Guidelines:**

1. **Type** a list including the following information (limit information to 1 page only) Do not include school, town or community (anything that would identify student’s home community) Bullet items.

Name at top of page (this will be blackened out before judging)

* Bullet List FACS classes taken and course length.
* Current age and years of membership in FCCLA, and Grade in School.
* Bullet list your participation in FCCLA at the local, district, state and national levels (including offices and peer education experience)
* Bullet list your experiences with peer education outside of FCCLA- Community Service or Leadership Opportunities.
* Describe in 50 words or less, why you want to be a peer ed. member.
1. Create a video 1-2 minutes in length following the guidelines provided in the “Video Guidelines” Section.
2. Candidates will be evaluated based upon peer education experiences within and outside of FCCLA, FACS classes taken, leadership within FCCLA and ability to communicate in written and oral forms. See the “Score Sheet Outline” section for more information.
3. Enclose a copy of the Chapter’s Affiliation with date and member’s name highlighted for each applicant.

**FLASH DRIVE GUIDELINES:**

1. The presentation is to be on a National program of the candidate’s choice. (see National Programs list)
2. The presentation is to be 1-2 minutes in length and begins with first audio sound, music or voice.

(-2 deduction if under 1 minute or over 2 minutes in length)

1. The ***Flash Drive*** recording presentation must **not** include the candidate’s school, district or name as part of the script, props or background. (-2 deduction if included per occurrence)
2. Review the score sheet outline below to see the scoring for the written and video/recording as well as the deductions possible.
3. Label only the top of the ***Flash Drive*** with the candidate’s name and school for identification.

***\*\*Do not save Flash Drive under your name so it is not seen on the screen.***

1. If the Flash Drive has a backdrop, please make it simple so as not to distract from the candidate or props.
2. Use a tripod to film so the movement of the camera is minimal.
3. If editing, make sure the change has a smooth transition.
4. Be sure to zoom in on props and displays if used.
5. Speak clearly.
6. Please review the presentation before sending to keep imperfections to a minimum.
7. If you want the ***Flash Drive*** returned, provide the envelope and/or mailing label with address and postage prepaid.
8. ***Only a Flash Drive will be accepted.***
9. Others may assist. Limit speaking parts. (past or current Peer Ed members, district officers or state officers are not allowed).

**Other Guidelines**

1. A minimum score of 70% is required for the candidate to be considered for the peer education team. A score lower will result in disqualification.
2. Application postmarked after the deadline OR recordings submitted in wrong format will be disqualified.
3. All written documents and presentations need to be received by February 10and sentto Kansas FCCLA, 900 SW Jackson – Suite 653, Topeka, 66612.

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Helpful Hints-

√ Be Creative

√ Dress the part

√ Be comfortable in front of the camera

√ Check for good sound on more than one computer

√ Center your presentation around your interests and talents

√ Use your 2 minutes wisely

√ Show as much experience and knowledge as possible

√ Show your personality

√ Try to memorize- read off the script as little as possible

**SCORE SHEET OUTLINE: Total Points Possible - 100**

### Written Materials: 40 pts

FCCLA Experience (Local, District, State, Region, National)--------- 20 pts

Peer Education (Within and outside of FCCLA)-------------------------- 10 pts

#### Format, Grammar, Punctuation, Neatness, Completeness ----------- 10 pts

1. **Video Presentation: 50 pts**

Content and Knowledge of National Program----------------------------- 20 pts

Poise and Delivery---------------------------------------------------------------- 10 pts

Appropriate appearance according to video------------------------------- 10 pts

Creativity and Imaginative Props --------------------------------------------- 10 pts

### Deductions: 10 pts No deductions--------- + 10 pts

### (-2 per occurrence, not to exceed a total of 10 pts.)

Ten points will be given in full unless the following are found to apply:

 Name said or displayed in Flash Drive -2

 Name said or displayed on resume page

(other than on top of page)

######  School said or display in Flash Drive -2

 School or community included on resume page -2

 Flash drive only -2

 Timing for video under one or over 2 minutes -2

 51 or more words in essay -2

 Incomplete Application -2

 (missing documents, or information)

 Exceeds page limit -2

### PEER EDUCATION TEAM MEMBER AGREEMENT

PERSONAL/FAMILY OBLIGATION

My parents and I understand the obligation of this position, the requirements to attend all meetings asked of me, and the responsibility for all personal expenses beyond those paid by the local, district, or state associations. The state or local association will not be held responsible in the event of an accident. I will allow my name and picture to be released for publicity purposes on web pages, brochures, etc. My privacy will be maintained by keeping school name, personal and school addresses, phone numbers and e-mail addresses confidential. If elected, I will serve to the best of my ability.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
signature of applicant                                 signature of parent/guardian

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
date                                                               date

SCHOOL OBLIGATION

We understand the commitments inherent in this office and pledge our support and assistance if the candidate is elected. Obligations include attendance at all team meetings, some that will occur during the summer and some during the school year. By signing below, the advisor pledges to provide guidance and direction to the candidate during the term of office and understands that the local chapter and candidate must remain in good standing with the school, state, and national FCCLA offices of the association or the candidate may be removed from the position. It is understood that the local advisor, or another adult who has approval of the school district, will accompany the student member to all team related events.

We at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (school) realize that, should a student from our school be selected to serve on the State FCCLA Peer Education Team, he/she will be required to miss school days for workshops and presentations. The applicant, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, has the full support of our school. It is understood that the local advisor, or another adult who has approval of the school district, will accompany the student member to all team related events.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_          \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
administrator’s signature                               advisor’s signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_         \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
title                                                               date

Note- Signatures of the building administrator and advisor where the student will be attending classes for the specified year \_\_\_\_\_\_\_\_\_\_are required. If you are changing buildings due to grade level or any other reason, please be aware of this provision.

(updated Sept. 2013)