

We will be getting started in a few moments...

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Pre-Collection

Extended Workshop

**2014-2015 SMSC COLLECTION
(FORMERLY TITL -
REAP FUNDING)**

SESSION AGENDA

- SMSC Collection Overview
- SMSC Data Elements
- Reports Related to SMSC
- Special Notes
- Documents
- Data Quality Best Practices
- Help Resources Review
- Question & Answer Session



SMSC COLLECTION OVERVIEW



SMSC COLLECTION OVERVIEW: PURPOSE

- To provide demographic and attendance data from small districts that may be eligible for Rural Education Achievement Program (REAP) funding.



SMSC COLLECTION OVERVIEW: SUBMISSION WINDOW

- December 1, 2014—January 9, 2015
- Student data should be current as of December 1, 2015, or the student's last day in membership



SMSC COLLECTION OVERVIEW: STUDENTS TO SUBMIT

- Districts with a Common Core of Data (CCD) locale code of 6, 7, or 8 may be eligible for additional REAP grant funding.
- Submit students in grades K-12 who are enrolled any time between the first day of school and December 1 for the SMSC collection.

SMSC COLLECTION OVERVIEW: WHO SUBMITS?

- Funding School for all public school districts meeting the CCD Local Code mentioned previously should submit.
- Private schools do not qualify for REAP
 - Contact Nicole Clark nclark@ksde.org with any questions pertaining to CCD locale codes.



SMSC COLLECTION OVERVIEW: USE OF SMSC DATA

- SMSC records provide demographic and attendance data from small districts that may be eligible for REAP funding.
 - Includes the *Small Rural School Achievement (SRSA)* grant or the *Rural Low-Income* grant.
- Submit in a timely manner for accurate funding calculations.



SMSC DATA ELEMENTS



REQUIRED & OPTIONAL DATA ELEMENTS

❖ Required Data Elements:

❖ New format

❖ Link : [KIDS 2014-2015 Required-Optional Spreadsheet](#)

Field Number	Excel Column	KIDS Collection Field Requirements SMSC Record Type 2014-15	
D1	A	Record Type	R
D2	B	Accountability School Identifier	R
D3	C	Residence District Identifier	R
D4	D	Legal Last Name	R
D5	E	Legal First Name	R
D6	F	Legal Middle Name	O
D7	G	Generation Code	O
D8	H	Gender	R*
D9	I	Date of Birth	R
D10	J	Current Grade Level	R*
D11	K	Local Student Identifier	R
D12	L	Hispanic Ethnicity	R
D13	M	State Student Identifier	R
D14	N	Current School Year	R
D15	O	Funding School Identifier	R
D16	P	Attendance School/Program Identifier	R
D17	Q	Virtual Education Student	
D18	R	School Entry Date	R
D19	S	District Entry Date	R
D20	T	State Entry Date	R
D21	U	Cumulative Number of Days in Membership	R
D22	V	Cumulative Number of Days Attended	R
D23	W	Truant Student	
D24	X	Minutes Enrolled	
D25	Y	Concurrent High School Enrollment	

R Required = Must contain a valid non-blank value
 R* Required = Must contain a valid non-blank value, including zero
 X Required = Must contain a valid non-blank value or must be blank; blanks will be considered a null value.
 O Optional = Must contain a valid non-blank value or must be blank; blanks will be considered no response. Field will be validated and stored if submitted.
 Blank Values submitted in these fields will not be validated or stored on the indicated Record Type.
 E Must be blank



SMSC REPORTS



REPORTS RELATED TO SMSC

- The following reports are particularly important to SMSC submissions:
 - Standard Reports:
 - Accepted Records by Type: SMSC
 - Accountability Reports:
 - SMSC Attendance Rates-Detail
 - SMSC District Average Daily Attendance

REPORTS RELATED TO SMSC

User: KidsTrainers District: D0101(Erie-Galesburg) Building: 0000 Access Level: District Write

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[Accepted Records by Type](#)

[Current Year Accountability Students](#)

[Dropouts](#) - Generated: Nov 11 2014 7:01PM

[EOYA Report](#)

[Cancel](#)

Student Grade Level:

Record Type:

From:

To:

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Accepted Records by Type

This report shows all records accepted for a particular record type. Users select the record type and date range, and are returned all records submitted to KIDS that meet those criteria. School-level users should be able to see all students submitted with their school listed, whether it was sent up by their

Record Type	Accountability School ID	Residence District ID	Last Name	First Name	Middle Name	Generation Code	Gender	Date of Birth	Grade Level	Local Student ID	Hispanic Ethnicity	State Student ID	Current School Year	Funding School ID	Attendance School ID	School Entry Date	District Entry Date	State Entry Date
SMSC	0111	D0101	Hodge	Celeste	Daniela			0 1998-04-30	09	570054	N	2499008164	2015	0111	0111	2011-08-29	2004-08-18	2004-08-18
SMSC	0111	D0503	Holcomb	Brendon	Patrick			1 1994-07-17	10	522020	N	7919822548	2015	0111	0111	2011-08-29	2003-08-18	2003-08-18
SMSC	0111	D0101	Hollingsworth	Lawrence	Lee			1 2003-08-19	03	50444	N	2678183122	2015	0111	0111	2011-08-29	2007-08-03	2007-08-03
SMSC	0105	D0101	Holloway	Riley	Russell			1 1991-01-10	14	50020	N	6296044283	2015	0105	0105	2011-08-29	1996-08-23	1996-08-23
SMSC	0111	D0505	Holmes	Anne	Tatyana			0 1996-06-14	10	542090	N	2914950721	2015	0111	0111	2011-08-29	2002-08-19	2002-08-19
SMSC	0111	D0101	Hood	Tristan	Noel			1 1998-03-05	10	535504	N	6545409115	2015	0111	0111	2011-08-29	2003-08-18	2003-08-18
SMSC	0111	D0101	Hoover	Dennis	Joseph			1 1995-05-06	10	545020	N	5190692167	2015	0111	0111	2011-08-29	2000-08-18	2000-08-18
SMSC	0111	D0101	Horn	Roger	McGee			1 1995-07-09	10	542070	N	4871794148	2015	0111	0111	2011-08-29	2001-08-20	2001-08-20
SMSC	0111	D0101	Howard	Hayden	Christian			1 1996-12-04	10	550503	N	8097638118	2015	0111	0111	2011-08-29	2002-08-18	2002-08-18
SMSC	0111	D0101	Hudson	Simon	William			1 2000-09-05	07	50545	N	2241695114	2015	0111	0111	2011-08-29	2005-08-18	2005-08-18
SMSC	0111	D0101	Huffman	Jared	Robert			1 1993-06-03	10	525070	N	3823076221	2015	0111	0111	2011-08-29	1999-08-18	1999-08-18
SMSC	0111	D0101	Hughes	Sergio	Bruce			1 1997-05-01	10	550555	N	6640323672	2015	0111	0111	2011-08-29	2002-08-18	2002-08-18
SMSC	0111	D0101	Humphrey	Alyson	Cady			0 2001-10-15	06	50497	N	2298748656	2015	0111	0111	2011-08-29	2007-08-02	2007-08-02

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[Attendance Rate Report](#)

[SMSC Attendance Rate - Detail](#)

[SMSC District Average Daily Attendance](#)

[Student Attendance Ratio Report](#)

Cancel

Student Grade Level:

Run Report

TITL Attendance Rate - Detail

This report calculates the Attendance Rate for each student by Funding School. (Student Attendance Rate = days in attendance ÷ days in membership.) The Attendance Rate calculation represents attendance from the beginning of the school year through December 1st for students in grades K-12. School-level users will be able to see all students submitted with their school listed as the funding school.

Last Name	First Name	Middle Name	Date of Birth	Grade Level	Local Student ID	State Student ID	Current School Year	Funding School ID	Cum Membership Days	Cum Days Attended	Average Daily Rate	Batch ID	Upload Date
Arthur	Elijah	Matthew	12/27/1991	15	552055	1026534259	2015	0105	180	178	98.9%	36243	8/22/2014 2:15:29 PM
Summers	Peyton	Manning	09/22/1991	15	95055	1073752488	2015	0105	130	129	99.2%	36243	8/22/2014 2:15:27 PM
Carpenter	Mary	Chapin	06/01/1993	16	1010006	1140789589	2015	0105	160	160	100.0%	36243	8/22/2014 2:15:28 PM
Benatar	Patricia	Ann	03/24/1994	15	1010001	1145043755	2015	0105	160	160	100.0%	36243	8/22/2014 2:15:28 PM
Winn	Sydney	Christian	07/27/1992	15	502035	1539397998	2015	0105	180	179	99.4%	36243	8/22/2014 2:15:25 PM
Wolf	Heather	Sasha	03/03/1993	14	50443	1288508859	2015	0105	180	171	95.0%	36243	8/22/2014 2:15:26 PM
Campbell	Dale	Mark	08/24/1990	17	50050	1295402114	2015	0105	180	179	99.4%	36243	8/22/2014 2:15:26 PM
Zimmerman	Blake	Thomas	09/18/1990	16	95205	1421089653	2015	0105	180	179	99.4%	36243	8/22/2014 2:15:27 PM
McCormick	Jonathan	Maxwell	12/25/1990	15	855074	1405272279	2015	0105	180	177	98.3%	36243	8/22/2014 2:15:27 PM
Perez	Cory	James	02/04/1991	15	855044	1510161511	2015	0105	160	156	97.5%	36243	8/22/2014 2:15:27 PM
Lewis	Taylor	Vivian	12/19/1989	17	95055	1533518149	2015	0105	180	173	96.1%	36243	8/22/2014 2:15:28 PM
Jarvis	Natalie	Karissa	10/06/1992	14	550555	1491297174	2015	0105	180	179	99.4%	36243	8/22/2014 2:15:28 PM
Roth	David	Lee	05/25/1993	16	5468321	1648550258	2015	0105	160	160	100.0%	36243	8/22/2014 2:15:24 PM
Kurtz	William	Sebastian	06/12/1992	15	95042	1955336245	2015	0105	130	130	100.0%	36243	8/22/2014 2:15:24 PM
Richardson	Miranda	Melody	07/12/1993	14	92555	1821170806	2015	0105	160	154	96.3%	36243	8/22/2014 2:15:27 PM

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KIDS Collection - Test - Windows Internet Explorer provided by Ks Dept of Education

This report calculates the funding district's Average Daily Attendance (ADA) by summing the School ADA calculations for each school in the district. Each School's ADA is calculated by locating the maximum value for D21 (Cumulative Number of Days in Membership) for each school and dividing the total attendance days for all students in each school by this number. The District ADA calculation represents attendance from the beginning of the school year through December 1st of the school year.

Average_Daily_Attendance
640.9



SMSC SPECIAL NOTES



SPECIAL NOTES

- **Building Codes:**

- Accountability School Identifier = 0001 or 0002
- Funding School = must contain a valid school ID number or district central office

- **School Entry Date:**

- Based on the date the student entered the Funding School



SPECIAL NOTES

■ REAP Funding:

- Rural Education Achievement Program funding is based on the Average Daily Attendance (ADA) collected.
- Rural Low-Income School grants and the Small Rural Schools grants are included in REAP.
- Districts that have a CCD locale code of 6, 7, or 8 may be eligible.
- Districts (NOT individual schools) are eligible.

SPECIAL NOTES

- **Students Leaving before December 1:**
 - Submit all students that enrolled and attended at ANY time even if they leave before December 1.
 - The cumulative days in attendance and membership should reflect only the time he/she was enrolled at school.



SPECIAL NOTES

- Homeschooled or Private School Students:
 - Report homeschooled or private school students who come to your school for state-funded services.
 - Do not report students served at a learning center, via virtual education, or by any other means where state funding is not received and/or attendance data is not provided.

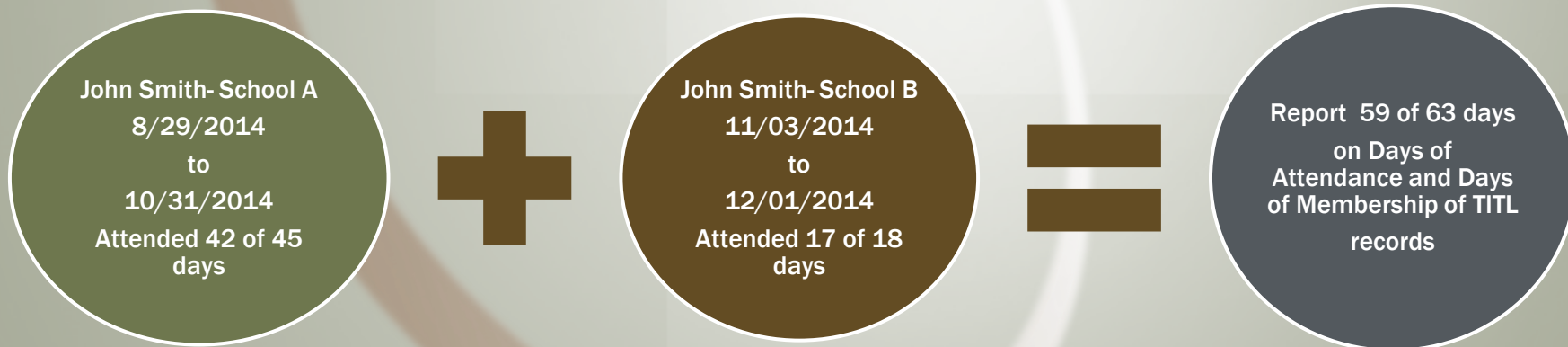
SPECIAL NOTES

- Days in Membership & Days in Attendance:
 - Eligibility for REAP funding depends on the values in D21 and D22.
 - D21 and D22 should reflect the attendance and membership information from the first day of school through December 1, 2014.
 - If a student attends, exits, and then re-enrolls, the cumulative number of days should be reported for each field.

SPECIAL NOTES

- Multiple Schools:

- The same student may be reported on SMSC for multiple funding schools for the appropriate days in membership and attendance for their school





DOCUMENTS



DOCUMENTS

- Districts should refer to the following documents when preparing the SMSC submission:
 - KIDS 2014-2015 File Specifications Document
 - KIDS 2014-2015 Submission Details Document—SMSC



DATA QUALITY BEST PRACTICES



DATA QUALITY BEST PRACTICES

- Check the school/district/state entry dates prior to submitting SMSC records.
- Submit your SMSC data early—then check your reports so that you have plenty of time to correct any errors.
- Check the KIDS reports frequently for reasonableness.
- Review the accuracy of the Average Daily Attendance (ADA) and the Average Days in Membership (ADM).



HELP RESOURCES



HELP RESOURCES

- KIDS Technical Support:
 - KSDE Help Desk 785-296-7935 OR
 - KIDS Email at kids@ksde.org
- REAP Funding questions:
 - Nicole Clark at nclark@ksde.org

HELP RESOURCES

- For training in the KIDS system: visit the KIDS project website at www.ksde.org/kids and go to the “Training” tab.
- KIDS Info Listserv
- FAQ's

Q & A

- What specific SMSC reporting situations are you unsure about?
- What questions do you have about the required SMSC data fields?



THANKS FOR PARTICIPATING!

Please access the Quia website to complete a session evaluation. The link is shown below, but you will also receive the link in an email after this presentation is complete.

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