

K I D S 2011-2012 Collection System File Specifications



This resource serves as the KIDS Collections data dictionary.

This document contains:

- Formatting requirements for SIS Collection Export Batch Files including the header and trailer record requirements
- Definitions and permitted values for all data elements collected via KIDS
- References to supporting resources

This document does not include:

- Collection specific requirements and recommendations, see the KIDS Submission Detail Documents
- KIDS Collection edit checks, see the KIDS Business Rules
- Information about KIDS Reports, see the Report Descriptions on the KIDS website

Header Record Layout

Field Ref #	Header Record Layout			
	Field	Maximum Length	Format Details	Comments/Values
H1	Record Type	2	TH	Must contain the characters "TH"
H2	Extract Date	10	mm/dd/yyyy	Date export file was created. Month and day must include any leading zeroes.
H3	Extract Time	8	hh:mm:ss	Time export file was created.
H4	Transmission ID	10	9999999999	An arbitrary number. Must match the Transmission ID in the Trailer record.
H5	Version	10	7.0	Always "7.0". This version number differentiates the possible versions of the file structure.
H6	Delimiter Character	25	delimiter=c	Should be the character literal or the hex representation of the delimiter that is used in the detail records (either tab or comma). For a comma delimiter, the character literal would be 'delimiter=,' and the hex representation would be 'delimiter=0X2C'. For a tab delimiter, it is recommended that the hex representation be used. In that case, it would be 'delimiter=0X09'.

Trailer Record Layout

Field Ref #	Trailer Record Layout			
	Field	Length	Format Details	Comments/Values
T1	Record Type	2	TT	Trailer Record and contains the characters "TT"
T2	Transmission ID	10		Value is the same as in the header record
T3	Number of Records	10	9999999999	Number of records including the header and trailer records. The value is left aligned without trailing spaces.

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL Records

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D1	Record Type	4	Alphanumeric	All	<p>A designation of the collection to which the record belongs. Allowable values are:</p> <ul style="list-style-type: none"> ▪ ENRL Funding and Enrollment ▪ TEST Assessment information ▪ EOYA End-of-year reporting ▪ EXIT for Exit records ▪ ASGT for getting a state identification number, updating core data, claiming a student ▪ QERY¹ for performing a query of pre-existing KIDS data without claiming ▪ MILT for Military and Virtual Student counts ▪ TITL for REAP Allocations
D2	AYP/QPA School Identifier	4	Alphanumeric	All	<p>The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school in which the student is included for AYP/QPA accountability purposes: that is, measures such as average daily attendance and state assessment scores are assigned to this school when determining AYP and QPA. This identifier can be found in the Kansas Educational Directory.</p> <p>For ENRL, MILT, and TITL records, this field must contain a valid School ID number belonging to an accredited school, district, central office, '0001' or '0002.' If a student is associated with multiple schools, and an unaccredited private school, home school, or a school in another state is accountable for that student use the following building codes: '0001' when the student's information is included in the accountability results of another state and '0002' when the student attends an unaccredited private school or is home schooled. If the value is '0001' or '0002', then D16: Funding School must contain a valid School ID number or district central office.</p> <p>For EOYA, TEST, and EXIT records, this field must contain a valid School ID number belonging to an accredited school, district, central office, '0001' or '0002.' If a student is associated with multiple schools, and an unaccredited private school, home school, or a school in another state is accountable for that student use the following building codes: '0001' when the student's information is included in the accountability results of another state and '0002' when the student attends an unaccredited private school or is home schooled. If the value is '0001' or '0002', then D17: Attendance School/Program Identifier must be a valid School ID number belonging to an accredited school or district central office within the submitting district.</p> <p>For ASGT records, this field must contain a valid School ID number, '0001' or '0002.'</p>

¹ QERY requires only the state identification number **or** the AYP/QPA School Identifier and Legal Last Name. However, additional information allows a better match.

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D3	Residence District Identifier	5	Alphanumeric	All	The unique number that has been assigned to the district by the state. In this case, it is the unique number of the district in which a student resides. This identifier can be found in the Kansas Educational Directory. Use state district alphanumeric code number (e.g., D0101), except for out-of-state residences. In that case, use the 2-letter State code for that State (e.g., NE for Nebraska). Except for the out of state identifier, the identifier is composed of a leading alpha character followed by four numbers, the first of which is zero. Note: Private schools can use the public district number in which the private school resides.
D4	Legal Last Name	60	Alphanumeric	All	The name borne in common by members of the student's family.
D5	Legal First Name	60	Alphanumeric	All	The name given to the student at birth, baptism, or during another naming ceremony, or through legal change.
D6	Legal Middle Name	60	Alphanumeric	All	The secondary name given to the student at birth, baptism, or during another naming ceremony, or through legal change. If only middle initial is available, that should be supplied.
D7	Generation Code	10	Alphanumeric	All	An appendage (suffix), if any, used to denote the student's generation in his/her family (e.g., Jr., Sr., III).
D8	Gender	1	Numeric	All	The student's gender, the concept describing the biological traits that distinguish the males and females of a species. Allowable values are: <ul style="list-style-type: none"> ▪ 0 = Female ▪ 1 = Male
D9	Date of Birth	10	mm/dd/yyyy	All	The month, day, and year on which the student was born.

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D10	Current Grade Level	2	Alphanumeric	All	<p>The grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session. 3-Yr-Old and 4-Yr-Old Preschoolers can be sent as one grade level, using '01' as the grade level, if the district does not have the group separated in its SIS. It is important to keep 5-Yr-Old Preschooler in its separate grade level, since funding is different for this group.</p> <p>Grade level "02" is for 4-year-olds who are not At-Risk and/or those who have an IEP for a disability. If a 4-year-old student is both At-Risk and has an IEP for a disability, they should be reported as "02." Four-year-old students who are At-Risk and do not have an IEP for a disability should be reported as "04."</p> <p>The "Not Graded" code applies to (1) students in alternative schools who have been counted previously as a yearly dropout and who are being submitted again, or (2) students who are adults. Note: an "adult" student is defined as either a general education student who is over the age of 18 and whose cohort (beginning his freshman year) has graduated, or a student with disabilities who is over the age of 21. All other general education and special education high school students should be coded according to credits earned.</p> <p>Allowable values are:</p> <ul style="list-style-type: none"> ▪ 00 = Birth – 2 years old, includes Special Education Infant/Toddler (optional group) ▪ 01 = 3-Yr-Old Preschooler ▪ 02 = 4-Yr-Old Preschooler ▪ 03 = 5-Yr-Old Preschooler ▪ 04 = Four-Year-Old At-Risk ▪ 05 = Kindergarten ▪ 06 = First Grade ▪ 07 = Second Grade ▪ 08 = Third Grade ▪ 09 = Fourth Grade ▪ 10 = Fifth Grade ▪ 11 = Sixth Grade ▪ 12 = Seventh Grade ▪ 13 = Eighth Grade ▪ 14 = Ninth Grade ▪ 15 = Tenth Grade ▪ 16 = Eleventh Grade ▪ 17 = Twelfth Grade ▪ 18 = Not Graded
D11	Local Student Identifier	20	Alphanumeric	All	The unique alphanumeric code assigned to the student by the school or local education agency.
D12	Social Security Number	4	9999 Numeric, no dashes	All	The last four digits of the nine-digit number of identification assigned to the student by the Social Security Administration. Please use actual SSN or leave blank. Do not use pseudo numbers.
D13	Hispanic Ethnicity	1	Alphanumeric	All	Indicates whether or not the student's ethnicity is Hispanic/Latino. Allowable values, based on federal regulations, are: <ul style="list-style-type: none"> • Y = Hispanic/Latino • N = NOT Hispanic/Latino
D14	State Student Identifier	10	9999999999	All	The unique number assigned to the student by the KIDS Assignment System. Once a State ID is assigned and updated in the school's dataset, subsequent collections (SIS Exports) must have this value supplied to avoid near matches.

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D15	Current School Year	4	yyyy	All	The ending year of the current school year. For example, if it is the 2011-2012 school year, enter 2012.
D16	Funding School	4	Alphanumeric	All	The unique number that has been assigned to the school by the state. In this case, it is the unique number of the school in which the student's enrollment is counted for state funding and/or for the Principal's Building Report. This identifier can be found in the Kansas Educational Directory. If a district does not have a school for an educational level (e.g., does not have a high school) or has preschoolers who are not assigned to a school, the district central office building number should be used. For ENRL records, '0003' should be used for Funding School if the student attends a non-accredited Juvenile Correctional Facility. For ENRL, TITL, and MILT records if the D2: AYP/QPA School value is '0001' or '0002', then this must contain a valid School ID number belonging to an accredited school or district central office.
D17	Attendance School/ Program Identifier	4	Alphanumeric	All	The unique number that has been assigned to the school or program by the state. In this case, it is the unique number of the school or program in which the student is physically located and attends class. This identifier can be found in the Kansas Educational Directory. For TEST records, this is the location where the student is to take the state assessments. For TEST, EXIT, and EOYA records, if the D2: AYP/QPA School value is '0001' or '0002', then this must contain a valid School ID number belonging to an accredited school or district central office within the submitting district.
D18	Virtual Education Student	1	Numeric	ENRL, MILT, EOYA	Indicator of whether a student is participating in a virtual education school or program that is approved for State funding. Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center. In order to enter a non-blank value, the D10: Current Grade Level must be 05-18. Allowable values are: <ul style="list-style-type: none"> ▪ Blank = Student is not a Virtual Education Student and has not been during the current school year. ▪ 1 = Student is currently a Virtual Education Student. ▪ 2 = Student is not currently a Virtual Education Student, but has been at some point during the current school year. ▪ 3 = Virtual AP Student – Student is currently taking at least one virtual Advanced Placement (AP) course not offered by the student's resident district, and the resident district contains at least 200 square miles or at least 260 FTEs. If both codes "1" and "3" apply to a particular student, report the student as code "3." For more information on reporting virtual education students refer to the "Guidelines for Reporting Virtual Students" on the KIDS project website (www.ksde.org/kids).

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D19	School Entry Date	10	mm/dd/yyyy	ENRL, TEST, EOYA, TITL, MILT, EXIT	The month, day, year on which the student enrolls and begins to receive instructional services in a school. <u>If the student should leave and then re-enroll, this date should reflect the most recent enrollment date.</u>
D20	District Entry Date	10	mm/dd/yyyy	ENRL, TEST, EOYA, TITL, MILT, EXIT	The month, day, year on which the student enrolls and begins to receive instructional services in a school district. <u>If the student should leave the district and then re-enroll, this date should reflect the most recent enrollment date.</u>
D21	State Entry Date	10	mm/dd/yyyy	ENRL, TEST, EOYA, TITL, MILT, EXIT	The month, day, year on which the student enrolls and begins to receive instructional services in Kansas. <u>If the student should leave Kansas and then re-enroll in a Kansas school, this date should reflect the most recent enrollment date.</u>
D22	Cumulative Number of Days in Membership	5	Numeric 999.9	EOYA, TITL	The number of days the student has been enrolled (days present plus days absent) in this school when school was in session during the current school year. Note: Half-day kindergarten students should not have their days of attendance divided by two. Count them in attendance for every day they attend their half-day program. Cannot be greater than 366.
D23	Cumulative Number of Days Attended	5	Numeric 999.9	EOYA, TITL	The number of days the student has been present in this school when school was in session during the current school year. Note: Half-day kindergarten students should not have their days of attendance divided by two. Count them in attendance for every day they attend their half-day program. Cannot be greater than 366.
D24	Truant Student	1	Alphanumeric	EOYA	An indicator of whether or not the student has been truant at any time during the current school year. Allowable values: <ul style="list-style-type: none"> ▪ Blank = No ▪ 1 = Yes Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D25	Minutes Enrolled	3	Numeric 999	ENRL, MILT	The number of minutes per day that the student was enrolled in this district on September 20 (see September 20 Rule below ²) &, if applicable, on Feb. 20 ³ . The minutes should not include the lunch period or transition time from lunch to class. Passing periods that are between classes a student attends can be counted. The entry can be zero for the September 20 snapshot in cases where the student attends a public school but does not qualify to be counted for funding purposes. Note: Schools and districts enter minutes. To compute FTE, KSDE will divide this number by 360, except for those students who are also enrolled in an area vocational technical school or other postsecondary institution. The number of minutes for dual enrolled students will be divided by 300 for FTE purposes. Note: In cases where the number of minutes enrolled per day varies or the student does not attend school 5 days a week, sum all minutes for a normal 5-day week and divide by 5.
D26	Concurrent High School Enrollment	1	Numeric	ENRL, MILT	A description of a second educational program enrollment for a high school student on September 20 (see September 20 Rule below) &, if applicable, Feb. 20. The enrollment must have been in an accredited program or institution. Accredited programs can be delivered at the high school or at the institution providing the service. When a student is enrolled in multiple accredited programs, select one of them. In order to mark 1-5 in this field, D10: Current Grade Level must be 15-18 or 14-18 if "GI" is marked in D34 Gifted Student Code. Allowable values: <ul style="list-style-type: none"> ▪ Blank = None ▪ 1 = Technical School or College ▪ 2 = Community college ▪ 3 = State university ▪ 4 = Private college ▪ 5 = Other postsecondary Note: Students enrolled in the Kansas Academy of Math and Science (KAMS) at Fort Hays State University should be marked with a value of "3".
D27	Exit/Withdrawal Date	10	mm/dd/yyyy	EXIT	The month, day, year of the student's last day of membership or the day on which the student was graduated. This field must be blank on all record types except EXIT records.

² SEPTEMBER 20 RULE: A student must be enrolled and attending on September 20. If absent on September 20 then the student must have attended once before September 20 and once after September 20 but on or before October 4. If September 20 falls on a non-school day, use the first school day after September 20. For specific attendance guidelines for foreign exchange students, virtual education students, and alternative school students, see the KIDS 2011-2012 Submission Details Document - ENRL located on the KIDS project website (www.ksde.org/kids) under the documents tab.

³ FEBRUARY 20 RULE: A student (Child of Military Family) must be enrolled and attending on February 20. If absent on February 20 then the student must have attended once on or after February 1, and once after February 20 but on or before March 4. If February 20 falls on a non-school day, use the first school day after February 20.

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D28	Exit/Withdrawal Type	2	Numeric	EXIT	<p>The circumstances under which the student exited from membership in this district or school. This field must be blank on all record types except EXIT records. Allowable values are:</p> <ul style="list-style-type: none"> ▪ 1 = Transfer to a public school in the same district ▪ 2 = Transfer to a public school in a different district in the same state ▪ 3 = Transfer to a public school in a different state ▪ 4 = Transfer to an accredited private school ▪ 5 = Transfer to unaccredited private school ▪ 6 = Transfer to home schooling⁴ ▪ 7 = Matriculation to another school ▪ 8 = Graduated with regular diploma ▪ 9 = Completed school with other credentials (e.g., District-Awarded GED) ▪ 10 = Student death ▪ 11 = Student illness ▪ 12 = Student expulsion (or long-term suspension) ▪ 13 = Reached maximum age for services ▪ 14 = Discontinued schooling (including preschoolers/Kindergartners who are removed from schooling by parents) ▪ 15 = Transfer to an accredited or non-accredited Juvenile Correctional Facility where educational services are provided.⁵ ▪ 16 = Moved within the US, not known to be continuing ▪ 17 = Unknown ▪ 18 = Student data claimed in error/never attended ▪ 19 = Transfer to an adult education facility (i.e. for GED completion) ▪ 20 = Transferred to a juvenile or adult correctional facility where educational services are not provided. ▪ 21 = Student moved to another country, may or may not be continuing⁶ ▪ 98 = Unresolved Exit ▪ 99 = Undo a previously submitted EXIT Record

⁴This code includes students who leave the formal education system to continue a religious community-based education (i.e. Amish).

⁵The accredited juvenile correctional facilities are as follows: Lawrence Gardner (Topeka), Westside School (Larned State Hospital), and Judge Riddel Boys Ranch (Goddard).

⁶This would include foreign exchange students going back to their home country.

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values										
D29	Special Circumstances Transfer Choice	1	Alphanumeric	EOYA	<p>An indication of whether the student's transfer was related to provisions of Federal Law. This field should include information on students transferring within or outside the district. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = No transfer under these provisions ▪ 1 = Transfer using Title I school on improvement choice provision ▪ 2 = Transfer using unsafe school provision (applicable only when student transfers to another school within the same district) ▪ 3 = Student applied to transfer to a school not on improvement but was denied ▪ 4 = Student was offered the choice to transfer to a school not on improvement but declined. Student did not transfer <p>Options 1 or 2 must be reported by the gaining school. Options 3 and 4 must be reported by the school the student is attempting to leave.</p>										
D30	Post-Graduation Plans	1	Numeric	EXIT	<p>The intended post-secondary direction of graduates. A graduate is defined as a student who receives a high school diploma or other school-awarded certificate of completion. This field is required when D28-EXIT/Withdrawal Type = '8' or '9'. For graduates who did not report current or future status, use the "Status Unknown" category. Allowable values are:</p> <ul style="list-style-type: none"> ▪ 1 = 4-Year College or University ▪ 2 = 2-Year College ▪ 3 = Other Type College/Other Postsecondary ▪ 4 = Employment ▪ 5 = Unemployment ▪ 6 = Parenting ▪ 7 = Military Service ▪ 8 = All Other Graduates/Status Unknown 										
D31	Comprehensive Race	5	A "bit" oriented format. Position 1 is the right-most digit of the 5 digits. Position 5 is the left-most. Thus, 10000 represents White.	ALL	<p>General racial category(ies) which most clearly reflects the individual's recognition of his or her community or with which the individual most identifies. All five positions must be filled with either a 0 or a 1, and at least one category must be filled with a 1.</p> <p>Positions:</p> <ul style="list-style-type: none"> ▪ Position 5-White ▪ Position 4-Native Hawaiian or Other Pacific Islander ▪ Position 3-Black or African American ▪ Position 2-Asian ▪ Position 1-American Indian or Alaska Native <p>Allowable values in each position:</p> <ul style="list-style-type: none"> ▪ 0 = No ▪ 1 = Yes <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Pos. 5</td> <td>Pos. 4</td> <td>Pos. 3</td> <td>Pos. 2</td> <td>Pos. 1</td> </tr> <tr> <td>White</td> <td>NH/PI</td> <td>Black</td> <td>Asian</td> <td>AI/AN</td> </tr> </table>	Pos. 5	Pos. 4	Pos. 3	Pos. 2	Pos. 1	White	NH/PI	Black	Asian	AI/AN
Pos. 5	Pos. 4	Pos. 3	Pos. 2	Pos. 1											
White	NH/PI	Black	Asian	AI/AN											
D32	Eligibility for National School Lunch Program	1	Alphanumeric	ENRL, TEST, EOYA, MILT, EXIT	<p>An indication of the student's eligibility for free or reduced price lunch programs. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = Not Eligible ▪ 1 = Eligible for Reduced Price Lunch ▪ 2 = Eligible for Free Lunch 										

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D33	Primary Disability Code	2	Alpha	ENRL, TEST, EOYA, MILT, EXIT	<p>An indication of whether or not the student has an active Individual Education Plan (IEP) under the Individuals with Disabilities Education Act (IDEA-Part B), which documents that the student receives special education services. Report the student's primary area of disability. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = None ▪ AM = Autism ▪ DB = Deaf/blindness ▪ DD = Developmentally delayed (ages 3-9 only) ▪ ED = Emotional disturbance ▪ HI = Hearing impairment ▪ LD = Specific learning disability ▪ MD = Multiple disabilities ▪ MR = Mental retardation ▪ ID = Intellectual disability ▪ OH = Other health impairment ▪ OI = Orthopedic impairment ▪ SL = Speech/language disability ▪ TB = Traumatic brain injury ▪ VI = Visual impairment
D34	Gifted Student Code	2	Alpha	ENRL, TEST, EOYA, MILT, EXIT	<p>An indication of whether or not the student has an active Individual Education Plan (IEP) for giftedness, which documents that the student receives special education services. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = None ▪ GI = Giftedness
D35	Special Ed. Program Ending Date	10	mm/dd/yyyy	TEST	<p>Date (month, day, and year) student exits special education, based on a determination by the IEP team. This field is blank if the student has never been a student with a disability; or if the student currently has an IEP for disabilities. The date must be after the student's birth date and on or before the record submission date. Not needed for students with IEP's for giftedness only.</p>
D36	Qualified for 504	1	Alphanumeric	EOYA	<p>An indication of whether or not the student is a handicapped person who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = Not a 504 qualified student and has not been this school year ▪ 1 = Currently a 504 qualified student ▪ 2 = Not currently a 504 qualified student but has been this school year <p>Note1: Students receiving special education services because of a disability automatically qualify. Therefore any student marked with a disability code in D33 must be marked as a '1'.</p> <p>Note2: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>

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D37	Early Childhood Program Participation	4	<p>A "bit" oriented format.</p> <p>Position 1 is the right-most digit of the 4 digits.</p> <p>Position 4 is the left-most.</p> <p>Thus 1000 represents Other District Sponsored Preschools.</p>	EOYA	<p>An indication of whether or not a student participated in one or more of these Early Childhood Programs during the school year. In order to have a non-blank value other than "0000" in this field, D10: Current Grade Level must equal 00-04.</p> <p>Positions:</p> <ul style="list-style-type: none"> • Position 1 = Headstart • Position 2 = Part C Infant/Toddler • Position 3 = Community Preschool or Center • Position 4 = Other District Sponsored Preschools <p>Allowable values in each position:</p> <ul style="list-style-type: none"> ▪ 0 = No ▪ 1 = Yes <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Pos. 4</td> <td>Pos. 3</td> <td>Pos. 2</td> <td>Pos. 1</td> </tr> <tr> <td>Other</td> <td>ComPre</td> <td>Part C</td> <td>Hdstrt</td> </tr> </table>	Pos. 4	Pos. 3	Pos. 2	Pos. 1	Other	ComPre	Part C	Hdstrt
Pos. 4	Pos. 3	Pos. 2	Pos. 1										
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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D38	Residence of Homeless Student while Homeless	1	Alphanumeric	EOYA	<p>An indication of nighttime residence of students who lacked, at any time during a school year, a fixed, regular, and adequate nighttime residence and had a primary nighttime residence that was: shared with others due to loss of housing, economic hardship, or similar reason (1 & 6); a temporary shelter such as a hotel or motel room or campground (2 & 7); a supervised, publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill) or an institution that provides a temporary residence for individuals intended to be institutionalized (4 & 8); or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (5 & 9). (See section 725, Definitions, of the McKinney-Vento Homeless Assistance Act for a more detailed description of this data element.) If there were more than one such residence during the school year, please indicate the primary residence at the time they were identified as homeless.</p> <p>The term “unaccompanied homeless student” includes youth in homeless situations who are not in the physical custody of a parent or guardian.</p> <p>Allowable values are:</p> <ul style="list-style-type: none"> ▪ 0 = Not a homeless student ▪ 1 = Accompanied homeless student doubled up (e.g., with relatives, living with another family) ▪ 2 = Accompanied homeless student stayed in hotel/motel ▪ 4 = Accompanied homeless student stayed in shelters, transitional housing, or is awaiting foster care ▪ 5 = Accompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings) ▪ 6 = Unaccompanied homeless student doubled up (e.g., with relatives, living with another family) ▪ 7 = Unaccompanied homeless student stayed in hotel/motel ▪ 8 = Unaccompanied homeless student stayed in shelters, transitional housing, or is awaiting foster care ▪ 9 = Unaccompanied homeless student was unsheltered (e.g. car, parks, campgrounds, temporary trailer, or abandoned buildings) <p>For more information on reporting the Residence of Homeless Student while Homeless refer to the “Guidelines for Reporting Homeless Students” on the KIDS project website (www.ksde.org/kids).</p>

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)							
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values		
ESOL Field Requirements: D39-D44	Value in D42†		1	2, 3	4	5, 6	Blank
	Program Entry D39		Filled in	Filled in	Filled in	Filled in	Blank
	First Language D41***		Filled in	Filled in	Filled in	Filled in	Filled in or blank
	US Entry D40		Filled in	Filled in	Filled in	Filled in	Blank
	Program End D43**		Blank	Blank	Filled in	Blank	Blank
	Minutes D44*		Filled in or Blank	Filled in	Blank	Blank	Blank
					†On EXIT record types, only D42: Program Participation is required. *D44: Minutes required for ENRL and MILT record types only. **D43: Program End Date is required for TEST record types only. ***D41: First Language is required for all students, blank is not a valid value for records with a nonblank value in D42: Program Participation.		
D39	ESOL/Bilingual Program Entry Date	10	mm/dd/yyyy	ENRL, TEST, EOYA, MILT	The date an English Language Learner (ELL) qualifies for services in an English for Speakers of Other Languages (ESOL)/Bilingual Program. Qualification is based on an English Language Proficiency test. This field is blank if the student is not an ESOL or ESOL eligible student. See D44.		
D40	First Entry Date into a School in the United States	10	mm/dd/yyyy	ENRL, TEST, EOYA, MILT	The month, day, year on which the student first entered and began to receive instructional services in a school or an educational institution in the USA. If not known, select a reasonable estimate, such as two years prior to the current date. The date must be on or before the D21: State Entry Date. This field is blank if the student is not an ESOL or ESOL eligible student. See the table above D39.		

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D41	First Language	2	Alphanumeric	ENRL, TEST, EOYA, MILT	<p>The code for the primary language or dialect (not ethnicity) of the student, according to the student's Home Language Survey. This field is required for all students submitted. Students reported with a nonblank value on D42: ESOL/Bilingual Program Participation Code must report a valid nonblank value in this field. Valid values are:</p> <ul style="list-style-type: none"> ▪ Blank = English ▪ 1 = Chinese (Mandarin or Cantonese) ▪ 2 = Dinka (Sudanese) ▪ 3 = French ▪ 4 = High German ▪ 5 = Hmong ▪ 6 = Khmer (Cambodian) ▪ 7 = Korean ▪ 8 = Lao ▪ 10 = Filipino or Tagalog (Philippines) ▪ 11 = Russian ▪ 13 = Spanish ▪ 14 = Vietnamese ▪ 15 = Arabic ▪ 16 = Other ▪ 17 = Somali ▪ 18 = Thai ▪ 19 = Portuguese ▪ 20 = Farsi (Iranian) ▪ 21 = Chuukese (Marshall Island/ Micronesia) ▪ 22 = Bosnian ▪ 23 = Burmese ▪ 24 = Hindi ▪ 25 = Urdu ▪ 26 = Swahili ▪ 27 = Nepali ▪ 28 = American Sign Language (ASL) ▪ 29 = Serb ▪ 30 = Croatian ▪ 31 = Turkish ▪ 32 = Karen languages (Burma/Myanmar) ▪ 33 = Haitian/Haitian Creole ▪ 34 = Gujarati ▪ 35 = Punjabi ▪ 36 = Pashto ▪ 37 = Dari ▪ 38 = Quiche ▪ 39 = Mam ▪ 40 = Ilokano ▪ 41 = Visaya ▪ 42 = Low German ▪ 43 = Other Signed Language ▪ 44 = English – with other language background ▪ 45 = Native American Languages

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D42	ESOL/Bilingual Program Participation Code	1	Alphanumeric	ENRL, TEST, EOYA, MILT, EXIT	<p>The type of ESOL/Bilingual Program in which the student participates. This field must contain a 1, 2, 3, 4, 5, or 6 if D39 has a date. Valid values are:</p> <ul style="list-style-type: none"> ▪ Blank = Not an ESOL eligible student and not an ESOL monitored student ▪ 1 = Title III Funded ▪ 2 = State ESOL/Bilingual Funded ▪ 3 = Both Title III and State ESOL/Bilingual Funded ▪ 4 = Monitored ESOL student (status after scoring a “4/Fluent” ESOL performance level in all domains (Reading, Writing, Listening, and Speaking) and score a “4/Fluent” ESOL performance level in the Total/Composite category for two consecutive years) Students are listed as monitored status for no more than two years after they stop receiving ESOL services. ▪ 5 = ESOL program eligible, based on an English language proficiency test, but not currently receiving ESOL program services ▪ 6 = Receives ESOL services and not funded with Title III and/or State ESOL Funding.
D43	ESOL/Bilingual Program Ending Date	10	mm/dd/yyyy	TEST	<p>Date (month, day, and year) student exits or becomes ineligible for an ESOL/Bilingual program, based on a determination of English language proficiency on the KELPA. Students exit the ESOL program when they score a “4/Fluent” ESOL performance level in all domains (Reading, Writing, Listening, and Speaking) and score a “4/Fluent” ESOL performance level in the Total/Composite category for two consecutive years. This field is blank if the student is not an ESOL or ESOL eligible student; or if the student is a current ESOL eligible student. A date given in this field must come after the date in D39.</p>
D44	ESOL Bilingual Student Contact Minutes	3	Numeric 999	ENRL, MILT	<p>The number of minutes the student received instruction in an approved ESOL/Bilingual program on September 20 (see September 20 Rule on page 7) &, when applicable, Feb. 20. The program must be taught by a teacher with ESOL endorsement or on Plan of Study for ESOL endorsement to be approved. This field is blank if the student is not an ESOL or ESOL eligible student, is an ESOL monitored student, or is not enrolled in an ESOL program. See the table above D39.</p>

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D45	Career and Technical Education Student	2	Alphanumeric	EOYA	<p>Indicator of whether a high school student (grades 9-11) is participating in a career and technical education course of studies (program/Career Clusters pathway) which is approved for state funding. Only students enrolled as of the last day of school should be reported in D45. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = Not CTE student or student is considered a concentrator and is reported in Pathways. ▪ 1 = Career and Technical Education Participant* (not participating in a program area/career clusters pathway listed below) <p>CTE Nontraditional Program/Career Clusters Pathway Codes[†]</p> <ul style="list-style-type: none"> ▪ 2 = Power, Structural and Technical Systems 01.0201 ▪ 3 = Plant Systems 01.1101 ▪ 4 = Agriculture Science 01.9999 ▪ 5 = Communications Technology 10.0105 ▪ 6 = Graphic & Printing Equipment Operator 10.0305 ▪ 7 = Programming and Software Development 11.0201 ▪ 8 = Network Systems 11.0901 ▪ 9 = Pre - Engineering Tech 14.0101 ▪ 10 = Production Tech 15.0613 ▪ 11 = Design and Pre-construction 15.1303 ▪ 12 = Culinary Arts and Hospitality Mgmt 19.0505 ▪ 13 = Early Childhood Ed 19.0709 ▪ 14 = Auto Body/Collision Repair Tech 47.0603 ▪ 15 = Auto Tech 47.0604 ▪ 16 = Small Engines Mechanics Tech 47.0606 ▪ 17 = Motorcycle Tech 47.0611 ▪ 18 = Vehicle/Mobile Equip Mechanic 47.0699 ▪ 19 = Business/Office Ed 52.0401 ▪ 20 = Information Processing/Data Entry 52.0407 ▪ 21 = Info. Support & Services 11.0301 ▪ 22 = Mobile Equipment Maintenance 47.9999 ▪ 23 = Programming & Software Develop 11.0201 ▪ 24 = Emergency & Fire Mgmt Services 43.0299 ▪ 25 = BioChem/Green/Hazmat 14.1401 ▪ 26 = BioMedical 14.0501 ▪ 27 = Cartography/Geospatial/Spatial Math 15.1102 ▪ 28 = Govt & Public Admin 44.0401 <p>* A student is considered a CTE Participant if he/she has earned one (1) or up to (but not including) three (3) credits in the career and technical education (CTE) program area/Career Clusters pathway specified and is in grade 9, 10, or 11. Students who have completed three or more credits in one program area/Career Clusters pathway are considered concentrators and should be reported in Pathways, not in KIDS. A student cannot be reported as both a Participant in KIDS and a Concentrator in Pathways.</p> <p>[†] Though the program/Career Clusters pathway must be approved for state funding, the individual courses in the approved sequence might not be approved for funding.</p> <p>For more information on reporting Career and Technical Education Students refer to the "Guidelines for Reporting Career and Technical Education Students" on the KIDS project website. (www.ksde.org/kids).</p>

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D46	Career and Technical Education Contact Minutes	3	Numeric 999	ENRL, MILT	The number of minutes a high school student received instruction in a state funding approved career and technical education course (or in state approved courses) on September 20 (see September 20 Rule on page 7) & Feb. 20, excluding seminar minutes. Only students in grades 9-12 and not graded secondary students are included in the funding formula and should have minutes greater than zero. For all other students, this field should be blank.
D47	Title I Participation	1	Alphanumeric	EOYA	Indicator of whether the student received Title I services at any time during the school year. Allowable values are: <ul style="list-style-type: none"> ▪ Blank = No, did not receive Title I services at any time during the school year ▪ 1 = Yes, is currently receiving Title I services. (In a Title I school wide, all students should have a 1.) ▪ 2 = Yes, received services earlier in the school year but is no longer in program. ▪ 3 = Yes, this is a student attending a nonpublic school who receives Title I services from the public school district Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.
D48	Title I Supplemental Educational Services (SES)	1	Alphanumeric	EOYA	Indicator of whether or not students received Title I supplemental educational services (SES) (e.g. after school tutoring) offered by a provider approved by the Kansas State Department of Education at any time during the current school year. Students receiving SES services are from low-income families (free and reduced lunch) and enrolled in a Title I school identified for improvement. Allowable values are: <ul style="list-style-type: none"> ▪ Blank = Did not receive Title I supplemental services during this school year ▪ 1 = Received Title I SES in Reading during this school year ▪ 2 = Received Title I SES in Mathematics during this school year ▪ 3 = Received Title I SES in both Reading and Mathematics during this school year ▪ 4 = Received Title I SES in Other Areas during this school year ▪ 5 = Received Title I SES in Reading and Other Areas during this school year ▪ 6 = Received Title I SES in Mathematics and Other Areas during this school year ▪ 7 = Received Title I SES in Reading, Mathematics, and Other Areas during this school year ▪ 8 = Applied for Title I SES but did not receive services Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)																	
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values												
D49	Title I SES Hours Participated	1	Numeric	EOYA	<p>The total number of hours the student received supplemental education services from an approved provider(s) during the current school year. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = Did not receive Title I supplemental educational service ▪ 1 = 1 to 20 hours ▪ 2 = 21 to 35 hours ▪ 3 = 36 or more hours <p>This field must contain a valid non-blank value if D48 contains a value other than 8. Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>												
D50	Title I SES Provider	18	<p>A "bit" oriented format. Position 1 is the right-most digit of the 18 digits. Position 18 is the left-most. Thus, 000000000010000101 represents Achievia Tutoring, Bluestem Learning, LLC, and Other.</p>	EOYA	<p>The name of the approved supplemental educational service provider attended by the student. This field must contain a '1' in at least one position if D48 contains a non-blank value other than '8.' All eighteen positions must be filled with either a '0' or a '1'. The field must include a '1' for each provider from which the student received services at some point during the current school year. If the student received no Title I SES services, enter eighteen zeros.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Pos. 18</th> <th>...</th> <th>Pos. 4</th> <th>Pos. 3</th> <th>Pos. 2</th> <th>Pos. 1</th> </tr> </thead> <tbody> <tr> <td>USD 609</td> <td>...</td> <td>Club Z!</td> <td>Blueste</td> <td>ATS</td> <td>Achieva</td> </tr> </tbody> </table> <p>Positions:</p> <ul style="list-style-type: none"> ▪ 1 = Achievia Tutoring ▪ 2 = ATS Education Consulting Project ▪ 3 = Bluestem Learning, LLC ▪ 4 = Club Z! Inc. ▪ 5 = HUDDLE Learning, Inc. ▪ 6 = Jefferson Learning, LLC ▪ 7 = Communities in Schools of KCK/Wyandotte County ▪ 8 = Other ▪ 9 = Educate Online Learning Systems ▪ 10 = Carver Learning Systems ▪ 11 = Catapult Learning ▪ 12 = Abacus In-Home Tutoring, Inc ▪ 13 = Able Tutoring ▪ 14 = Ace It! Tutoring by Sylvan ▪ 15 = Keep Hope Alive ▪ 16 = USD 453 Leavenworth Before and After School & Summer Program ▪ 17 = USD 500 KCK Kidzone ▪ 18 = USD 609 Southeast Kansas Educational Service Center <p>Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>	Pos. 18	...	Pos. 4	Pos. 3	Pos. 2	Pos. 1	USD 609	...	Club Z!	Blueste	ATS	Achieva
Pos. 18	...	Pos. 4	Pos. 3	Pos. 2	Pos. 1												
USD 609	...	Club Z!	Blueste	ATS	Achieva												

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D51	Miles Transported	4	Numeric 99.9	ENRL, MILT	The number of miles a student is transported one way at the school or district's expense, as measured from the front door of the student's residence to the front door of the school where the student attends the majority of his/her classes. The amount should be to nearest tenth without rounding. For example, 2.48 would be 2.4 and not 2.5. Mileage over 3.0 miles is counted as 3.0 for "miles transported" purposes. Because of this, you may enter 3.0 or the exact miles when a student is transported 3.0 miles or further. Use zero for students not transported. Do not include transportation of special education students claimed on the Special Education Transportation Expense Form 308.
D52	Transportation FTE	3	Numeric 9.9	ENRL, MILT	The student's round-trip transportation to school, to the nearest tenth. When the student is transported to and from school, the portion is 1.0. When a student is transported one way, the portion is .5. Do not include transportation of special education students claimed on the Special Education Transportation Expense Form 308.
D53	Student's Transportation Street Address	30	Alphanumeric Optional	ENRL, MILT	The street number and street name of the address that is used for bus transportation on September 20 or February 20. This field is required for all students transported 2.5 miles or more at the district's expense and for those students participating in virtual education for ENRL and MILT.
D54	Student's Transportation City	20	Alpha Optional	ENRL, MILT	The name of the city in which the address is located. This field is required for all students transported 2.5 miles or more at the district's expense and for those students participating in virtual education for ENRL and MILT.
D55	Student's Transportation Zip Code	10	99999-9999 Optional	ENRL, MILT	The five or nine digit zip code portion of the transportation address. This field is required for all students transported 2.5 miles or more at the district's expense and for those students participating in virtual education for ENRL and MILT.
D56	10 Mile Law	1	Alphanumeric	ENRL, MILT	An indication that the student is attending the district under an agreement by the district under KSA 72-1046b (over 10 mile law) ⁷ . Allowable values are: <ul style="list-style-type: none"> • Blank = No • 1 = Yes

⁷ The parent or legal guardian of any pupil who lives 10 or more miles from the attendance center the pupil would attend in a sending school district may apply to the board of education of a sending school district for authority for such pupil to be furnished or provided transportation to school from the pupil's residence and from school to the pupil's residence by the receiving school district.

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D57	Served with At-Risk Funds	1	Alphanumeric	EOYA	<p>An indication of whether or not the student received services through at-risk funded programs during the current school year. Only students who meet the criteria for at-risk students should be reported in this field. The definition of an at-risk student can be found in the At-Risk Guidance document on the Title Programs and Services section of the KSDE website.</p> <p>Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = Not served during the year ▪ 1 = Served through state at-risk funded programs only ▪ 2 = Served through programs that receive other (Federal or private) at-risk funding ▪ 3 = Served through programs that receive both state and other at-risk funding <p>Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>
D58	Child of Military Family	1	Alphanumeric	MILT	<p>An indicator of whether or not student has a parent who is on active duty in the U.S. military. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = No ▪ 1 = Yes
D59	Immigrant Student	1	Alphanumeric	ENRL, EOYA	<p>An indicator of whether or not the student is an immigrant, defined as being aged 3 through 21, not born in any state in the United States, and not being in attendance in schools in the states for more than three full academic years. This applies to foreign exchange students if they meet these criteria. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = No ▪ 1 = Yes, and receiving Title III Immigrant Services ▪ 2 = Yes, but not receiving Title III Immigrant Services <p>Note: for EOYA, if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>
D60	Country of Birth	30	Alphanumeric	ENRL, EOYA	<p>Indicates the country of birth for Immigrant students. Required if '1' or '2' reported on D59. Note that this field is not related to citizenship or legal status. The country of birth should not be any of the 50 United States, the District of Columbia, or Puerto Rico.</p>

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Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D61	Refugee Status	1	Alphanumeric	EOYA	<p>A refugee is any person who is outside any country of such person's nationality or, in the case of a person having no nationality, is outside any country in which such person last habitually resided, and who is unable or unwilling to return to, and is unable or unwilling to avail himself or herself of the protection of, that country because of persecution or a well-founded fear of persecution on account of race, religion, nationality, membership in a particular social group, or political opinion. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = "Not a refugee" ▪ 1 = "Yes, has refugee status or has had refugee status at some point during the current school year" <p>Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>
D62	Neglected Student	1	Alphanumeric	EOYA	<p>A flag that identifies a neglected student who was served under Title I Part A funds at some time during the year. Students who were not served with these funds should have a blank in this field. Allowable values are:</p> <ul style="list-style-type: none"> ▪ Blank = Not served under Title I Part A this school year ▪ 1 = Currently served under Title I Part A ▪ 2 = Not currently served under Title I Part A but has been this school year <p>Note: if a student's status will change between the last day of school and June 30th, schools can choose to report the student's status as of June 30th.</p>
D63	Math Grouping Indicator 1	50	Alphanumeric	TEST (Optional)	The method by which the district wants mathematics test tickets sorted for distribution to schools and mathematics test results disaggregated.
D64	Math Grouping Indicator 2	50	Alphanumeric	TEST (Optional)	The second method by which the district wants mathematics test results disaggregated.
D65	Reading Grouping Indicator 1	50	Alphanumeric	TEST (Optional)	The method by which the district wants reading test tickets sorted for distribution to schools and reading test results disaggregated.
D66	Reading Grouping Indicator 2	50	Alphanumeric	TEST (Optional)	The second method by which the district wants reading test results disaggregated.
D67	Science Grouping Indicator 1	50	Alphanumeric	TEST (Optional)	The method by which the district wants science test tickets sorted for distribution to schools and science test results disaggregated.
D68	Science Grouping Indicator 2	50	Alphanumeric	TEST (Optional)	The second method by which the district wants science test results disaggregated.
D69	History/Gov Grouping Indicator 1	50	Alphanumeric	TEST (Optional)	The method by which the district wants history/government test tickets sorted for distribution to schools and history/government test results disaggregated.

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D70	History/Gov Grouping Indicator 2	50	Alphanumeric	TEST (Optional)	The second method by which the district wants history/government test results disaggregated.
D71	Writing Grouping Indicator 1	50	Alphanumeric	TEST (Optional)	The method by which the district wants writing test tickets sorted for distribution to schools and writing test results disaggregated. OTL and Off Year testing for State Writing Assessments are not available this year.
D72	Writing Grouping Indicator 2	50	Alphanumeric	TEST (Optional)	The second method by which the district wants writing test results disaggregated. OTL and Off Year testing for State Writing Assessments are not available this year.
D73	KELPA Grouping Indicator 1	50	Alphanumeric	TEST (Optional)	The method by which the district wants KELPA test tickets sorted for distribution to schools and KELPA test results disaggregated.
D74	KELPA Grouping Indicator 2	50	Alphanumeric	TEST (Optional)	The second method by which the district wants KELPA test results disaggregated.
D75	State Mathematics Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 08-17. Allowable values for each position are the following.</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 6 = General – Paper/Spanish ▪ 7 = General – KCA/Spanish ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ X = Spanish Side by Side English ▪ R = General – Read Aloud/Individual/KCA ▪ F = General – Read Aloud/Individual/KCA/Spanish ▪ S = General – Read Aloud/Individual/Paper ▪ P = General – Read Aloud/Individual/Paper/Spanish ▪ T = General – Read Aloud/Group/KCA ▪ G = General – Read Aloud/Group/KCA/Spanish ▪ U = General – Read Aloud/Group/Paper ▪ H = General – Read Aloud/Group/Paper/Spanish ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ 3 = Alternate ▪ C = Clear test subject indicator

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D76	State Reading Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 08-17. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ R = General – Read Aloud/Individual/KCA ▪ S = General – Read Aloud/Individual/Paper ▪ T = General – Read Aloud/Group/KCA ▪ U = General – Read Aloud/Group/Paper ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ 3 = Alternate ▪ C = Clear test subject indicator
D77	K-8 State Science Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 09 or 12. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 6 = General – Paper/Spanish ▪ 7 = General – KCA/Spanish ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ X = Spanish Side by Side English ▪ R = General – Read Aloud/Individual/KCA ▪ F = General – Read Aloud/Individual/KCA/Spanish ▪ S = General – Read Aloud/Individual/Paper ▪ P = General – Read Aloud/Individual/Paper/Spanish ▪ T = General – Read Aloud/Group/KCA ▪ G = General – Read Aloud/Group/KCA/Spanish ▪ U = General – Read Aloud/Group/Paper ▪ H = General – Read Aloud/Group/Paper/Spanish ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ 3 = Alternate ▪ C = Clear test subject indicator

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Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D78	High School State Life Science Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 14 -17. Use this field to order High School Alternate State Science Assessment. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 6 = General – Paper/Spanish ▪ 7 = General – KCA/Spanish ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ X = Spanish Side by Side English ▪ R = General – Read Aloud/Individual/KCA ▪ F= General – Read Aloud/Individual/KCA/Spanish ▪ S = General – Read Aloud/Individual/Paper ▪ P = General – Read Aloud/Individual/Paper/Spanish ▪ T = General – Read Aloud/Group/KCA ▪ G = General – Read Aloud/Group/KCA/Spanish ▪ U = General – Read Aloud/Group/Paper ▪ H = General – Read Aloud/Group/Paper/Spanish ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ 3 = Alternate High School ▪ C = Clear test subject indicator

K I D S 2011-2012 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D79	High School State Physical Science Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 14-17. Use D78: High School State Life Science Assessment to order an Alternate test for High School State Science. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 6 = General – Paper/Spanish ▪ 7 = General – KCA/Spanish ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ X = Spanish Side by Side English ▪ R = General – Read Aloud/Individual/KCA ▪ F = General – Read Aloud/Individual/KCA/Spanish ▪ S = General – Read Aloud/Individual/Paper ▪ P = General – Read Aloud/Individual/Paper/Spanish ▪ T = General – Read Aloud/Group/KCA ▪ G = General – Read Aloud/Group/KCA/Spanish ▪ U = General – Read Aloud/Group/Paper ▪ H = General – Read Aloud/Group/Paper/Spanish ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ C = Clear test subject indicator

K I D S 2011-2012 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D80	K-8 State History/Gov Assessment	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 11 or 13. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ R = General – Read Aloud/Individual/KCA ▪ S = General – Read Aloud/Individual/Paper ▪ T = General – Read Aloud/Group/KCA ▪ U = General – Read Aloud/Group/Paper ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ 3 = Alternate ▪ C = Clear test subject indicator
D81	High School State History/Gov. Assessment: World Focus	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 15 or 17. Use this field to order High School Alternate State History/Gov. Assessment. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ R = General – Read Aloud/Individual/KCA ▪ S = General – Read Aloud/Individual/Paper ▪ T = General – Read Aloud/Group/KCA ▪ U = General – Read Aloud/Group/Paper ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ 3 = Alternate High School ▪ C = Clear test subject indicator

K I D S 2011-2012 Collection System File Specifications

Detail Record Layout for ENRL, TEST, EOYA, EXIT, ASGT, QERY, MILT, and TITL (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
D82	High School State History/Gov. Assessment: U.S. Focus	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 15 or 17. Use D81: High School State History/Gov. Assessment: World Focus to order an Alternate test for High School State History/Gov. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area ▪ 1 = General – Paper/English ▪ 2 = General – KCA/English ▪ 8 = General – Braille/English ▪ A = General – Audio/KCA ▪ R = General – Read Aloud/Individual/KCA ▪ S = General – Read Aloud/Individual/Paper ▪ T = General – Read Aloud/Group/KCA ▪ U = General – Read Aloud/Group/Paper ▪ L = General – Large Print/English ▪ 4 = KAMM – Paper/English ▪ 5 = KAMM – KCA/English ▪ 9 = KAMM – Braille/English ▪ K = KAMM – Audio/KCA ▪ I = KAMM Read Aloud /Individual/KCA ▪ J = KAMM – Read Aloud/Individual/Paper ▪ V = KAMM Read Aloud/Group/KCA ▪ W = KAMM Read Aloud/Group/Paper ▪ M = KAMM Large Print/English ▪ C = Clear test subject indicator
D83	State Writing Assessment	1	Alphanumeric	TEST	<p>OTL and Off Year testing for State Writing Assessments are not available this year. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No test in this content area
D84	Kansas English Language Proficiency Assessment (KELPA)	1	Alphanumeric	TEST	<p>An indication of the test options the student will take in this subject area during the current school year. In order to have a nonblank value in this field, D10: Current Grade Level must equal 05-17. Allowable values for each position are:</p> <ul style="list-style-type: none"> ▪ Blank = No assessment in this content area ▪ 1 = KELPA for current or monitored ESOL student. ▪ 2 = KELPA for student who is neither current nor monitored ESOL. ▪ C = Clear test subject indicator <p>In order to select '1,' a student must be marked as '1'-'4' or '6' on D42. In order to select '2,' a student must have a blank or be marked as '5' on D42.</p>
D85	User Field 1	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
D86	User Field 2	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.
D87	User Field 3	500	Varchar	All (optional)	Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

K I D S 2011-2012 Collection System File Specifications

SCRS Collection File Specifications



This resource serves as the KIDS SCRS Collections data dictionary.

This document contains:

- Definitions and permitted values for all data elements collected via KIDS SCRS
- References to supporting resources

This document does not include:

- Collection specific requirements and recommendations, see the SCRS Submission Detail Document
- KIDS SCRS Collection edit checks, see the KIDS Business Rules
- Information about KIDS SCRS Reports, see the Report Descriptions on the KIDS website

Detail Record Layout for SCRS Records

Detail Record Layout for SCRS Records (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
F1	Record Type	4	Alphanumeric	SCRS	A designation of the collection to which the record belongs. Allowable values are: <ul style="list-style-type: none"> ▪ SCRS for Student Course
F2	School Identifier	4	Alphanumeric	SCRS	The unique number that has been assigned to the school building by the state. In this case, it is the unique number of the school or program where the teacher reported is assigned to teach the course as reported in the Educator Data Collection System (EDCS). This identifier for schools can be found in the Kansas Educational Directory.
F3	State Student Identifier (SSID)	10	Numeric	SCRS	The unique number assigned to the student by the KIDS Assignment System.
F4	State Subject Area Code	2	Numeric	SCRS	One of the defined Kansas Subject Area Codes which has been mapped by the district in the Kansas Course Code Management System (KCCMS).
F5	State Course Identifier	3	Numeric	SCRS	One of the defined Kansas Course Identifier Codes which has been mapped by the district in KCCMS.
F6	Course Section	30	Alphanumeric	SCRS	The unique identifier assigned by the school/district to refer to an individual section of the course within the school year. This is a locally-identified value that will help distinguish multiple local courses that map to the same State Subject Area Code and State Course Identifier (F4 and F5).
F7	Educator Identifier	10	Numeric	SCRS	The unique number assigned to the educator by the state in the Educator Licensure System.
F8	School Year	4	Numeric	SCRS	The ending year of the current school year. For example, if it is the 2011-2012 school year, enter 2012.

K I D S 2011-2012 Collection System File Specifications

Detail Record Layout for SCRS Records (District/School SIS Collection Export File)					
Field Ref#	Field	Maximum Length	Format Details	Relevant for Rcrd Type	Comments/Values
F9	Enrollment Status	2	Numeric	SCRS	Indication of the student's status in the course. Allowable values are: <ul style="list-style-type: none"> • 00 or <Null> = Enrolled • 01 = Audited • 99 = Record Submitted in Error⁸
F10	Completion Status	2	Numeric	SCRS	Indication of the student's status in the course. Allowable values are: <ul style="list-style-type: none"> • 00 or <Null> = Not complete • 01 = Completed (Pass) • 02 = Completed (Fail) • 03 = Completed (Audited) • 04 = Withdrawn/Exited • 05 = Incomplete • 99 = Record Submitted in Error
F11	Letter Grade	2	Alphanumeric	SCRS	Categorical letter grade level achieved as of the end of the course. For Completion Records, if a value of "01" or "02" is submitted in the Completion Status field, either F11: Letter Grade or F12: Percent Grade need to have a non-blank value. Information can be submitted in both F11: Letter Grade or F12: Percent Grade.
F12	Percent Grade	5	Numeric 999.9	SCRS	Percent achieved as of the end of the course from 0.0 to 125.0% on a 100 point scale. For SCRS Completion Records, if a value of "01" or "02" is submitted in the Completion Status field, either F11: Letter Grade or F12: Percent Grade need to have a non-blank value. Information can be submitted in both F11: Letter Grade or F12: Percent Grade.
F13	Student's Last Name	60	Varchar	SCRS	Optional: Use this field for the Student's Last Name.
F14	Student's First Name	60	Varchar	SCRS	Optional: Use this field for the Student's First Name.
F15	Student's Local ID	20	Varchar	SCRS	Optional: Use this field for the Student's Local ID.
F16	Educator's Last Name	60	Varchar	SCRS	Optional: Use this field for the Educator's Last Name.
F17	Educator's First Name	60	Varchar	SCRS	Optional: Use this field for the Educator's First Name.
F18	User Field 1	500	Varchar	SCRS	Optional: Field available to the data extractor. This field may contain any data (except the "delimiter character" defined in the header record). The field must exist in this extract file.

⁸ If a student needs to be removed from a class roster because the student has withdrawn from a class before a grade has been credited, submit a new SCRS Roster Record matching it on fields F2-F8 and including a code "99" in field F9: Enrollment Status.

K I D S 2011-2012 Collection System File Specifications

Revision History

Changes since version 1.00

- Removed the following values as valid for D80: K-8 State History/Gov Assessment:
 - 6 = General – Paper/Spanish
 - 7 = General – KCA/Spanish
 - X = Spanish side by side English
 - F = General – Read Aloud/Individual/KCA/Spanish
 - G = General – Read Aloud/Group/KCA/Spanish
 - H = General – Read Aloud/Group/Paper/Spanish
- Updated wording for “Not Graded” definition in D10: Current Grade Level

Changes since version 1.01

- Changed the wording for value 18 on D28: EXIT/Withdrawal Type from “Student data entered in error/never attended” to “Student data claimed in error/never attended.”
- Updated the example in SCRS F8: School Year to say 2012 instead of 2011.
- Added ‘Homeless’ to the field values for D38: Residence of Homeless Student while Homeless.

Changes since version 1.02

- Change Maximum Length of fields F13: Student’s Last Name, F14: Student’s First Name, F15: Student’s Local ID, F16: Teacher’s Last Name, F17: Teacher’s First Name.

Changes since version 1.03

- Added all value numbers to the description on D38: Residence of Homeless Student while Homeless.
- Added the words “via a service center” to the following sentence in D18: Virtual Education Student: “Only report if the submitter is the school or district providing the virtual education services or contracting with an approved program to provide the virtual education services via a service center.”
- Added more descriptive language to D8: Gender.
- Added ID = Intellectual disability as a valid value for D33: Primary Disability Code

Changes since version 1.04

- Updated the SCRS Collection File Specifications section with the changes for SCRS Completion Records
- Changed all references of Licensed Personnel Report (LPR) to Educator Data Collection System (EDCS).
- Changed the field name of F7: Teacher Identifier to F7: Educator Identifier.
- Changed the field name of F16: Teacher’s Last Name to F16: Educator’s Last Name.
- Changed the field name of F17: Teacher’s First Name to F17: Educator’s First Name.
- Removed “06=Summer School in Progress” as a valid value for F10: Completion Status.

Changes since version 1.05

- Updated the guidance in D38: Residence of Homeless Student while Homeless to indicate the reporting of primary residence when multiple living situations occur during a school year.

Changes since version 1.06

- Added D41: First Language to the ESOL Field Requirements table.

K I D S 2011-2012 Collection System File Specifications

An Equal Employment/Educational Opportunity Agency

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

KSDE General Counsel, 120 SE 10th Ave., Topeka, KS 66612; 785-296-3201